# **Student Job Search**

## Who can use Student Job Search (SJS)?

## Students intending to go to Polytech or Uni or a Private Training Provider:

If you are planning to study in the near future, you are likely able to use SJS as an intending student. The period of time you can use us for before your studies depends on when in the year you will start:

If your study date is between January 1st - June 30th 2022 can begin to use SJS from July 1st 2021.

If your study date is between **July 1st - December 31st 2022**, you can begin to use SJS from **January 1st 2022**.

**PLEASE NOTE:** Many Polytech and Uni students finish their courses much earlier than secondary students and get out looking for work whilst you are still doing NCEA exams. The idea would be to tap into SJS ASAP. Make some time in the school holidays to register and start looking for jobs that may start after your exams are finished.

## You will need to have Proof of Study

## What is proof of study?

Because SJS is a service exclusively for tertiary students, they require documentation from your tertiary institution which confirms that you are either intending to study, currently studying or future study and includes:

- Your Name
- Name of your Qualification
- Name of your Tertiary Institute
- An indication of your course dates

## This may include:

- Confirmation of study document or letter
- Offer of a place
- Confirmation of enrolment
- Receipt of fees confirmation

## Intending Students may also use:

- A letter from your high school confirming your intention to study (we can help you with this)
- A halls of residence acceptance letter

If you don't have any of the proof of study documents suggested above - you can contact the team at SJS:

Call - 0800 757 562 Email - <u>student@sjs.co.nz</u> www.sjs.co.nz

#### General Job Vacancy Websites in New Zealand

The following websites are a selection of good websites throughout New Zealand that advertise a variety of jobs. These are a great place to start your job search. You can also set up your preferences for jobs on some of these sites and receive emails when jobs that fit your criteria are advertised.

### **Careers NZ**

<u>www.careers.govt.nz</u> A list of New Zealand job vacancy and recruitment agency websites.

Indeed.com <u>https://nz.indeed.com</u> A world-wide search engine includes a wide variety of vacancies

Job.co.nz

#### www.job.co.nz

A site that lists recruitment agencies specialising in a wide range of sectors.

Job Gurus

www.jobgurus.com A job vacancy site with a wide range of job listings.

#### Jora New Zealand

https://nz.jora.com A site with job vacancies from industries throughout New Zealand.

#### **Kinetic Recruitment**

### www.kinetic.co.nz

A wide range of temporary, part-time, and permanent job vacancy listings in New Zealand. They also provide support and coaching services.

#### Lowie Recruitment

https://lowie.co.nz A wide range of vacancy listings from throughout New Zealand. Lowie also provides course information

#### MyJobSpace.co.nz

#### www.myjobspace.co.nz

A job vacancy site where job seekers can set up a profile and online C.V.

#### Seek

#### https://www.seek.co.nz

An extensive list of job vacancies from employers across New Zealand and Australia. Provides an email notification service and career development resources and training information.

## **Trade Me Jobs**

#### https://www.trademe.co.nz

Trade Me Jobs is New Zealand's most visited job site, and provides a wide range of vacancies.

#### Work and Income job search database

https://www.workandincome.govt.nz

A large selection of current New Zealand job vacancies and general advice.

## Teen Jobs

# www.teenjobs.co.nz

This is New Zealand's leading job search service for teenagers. Teenagers can advertise if they are looking for work and alternatively people advertise who have jobs suitable for teenagers.