



WELLINGTON HIGH SCHOOL

Te Kura Tuarua o Taraika ki Pukeahu

PRINCIPAL: Dominic Killalea BA Dip Ed

December 2023

Kia ora whānau and caregivers

Nau mai, haere mai, a warm welcome to you and thank you for entrusting your tamariki/child to our care for the next few years. We are confident that your child's academic development and ora/wellbeing will thrive during their time at our kura. This letter contains information regarding the start of the 2024 school year.

Deans for 2024

Year 10: Jenny Argyle and Prue Macfarlane: Year10Deans-2024@whs.school.nz

Year 11: Hannah Paton-Smith and Michael Allsopp: Year11Deans-2024@whs.school.nz

Year 12: Natalie Randall and Denis Wright: Year12Deans-2024@whs.school.nz

Year 13: Edward Meredith and Chuni Bhikha: Year13Deans-2024@whs.school.nz

Beginning of term arrangements:

Students will get a copy of their personalised timetable on Wednesday 31 January.

Wednesday 31 January

Students are to arrive at school for 8.45am for the pōwhiri/welcome for students. The pōwhiri will take place for students only at our school marae, Taraika. At the end of the pōwhiri, students will go with their Deans for the rest of the day and will begin their orientation programme. Students will be dismissed at 12.40pm.

Students should bring pens, an exercise book and device. The cafeteria will be open.

Thursday 1 February

Students will be in school for approximately an hour to attend rōpū (form class) and attend a year group assembly.

9.00am	Year 10 assembly, then to rōpū, dismissed at 10.00am
10.00am	Year 11 assembly, then to rōpū, dismissed at 11.00am
11.00pm	Year 12 assembly, then to rōpū, dismissed at 12.00 noon
12.20pm	Year 13 assembly, then to rōpū, dismissed at 1.20pm

Friday 2 February

Normal timetable

Monday 5 February

Normal timetable

Tuesday 6 February

Waitangi Day holiday (school closed)

Tuesday 6 February

Waitangi Day holiday (school closed)

Term Dates & calendar:

Full term dates for 2024 can be found on our website: <https://www.whs.school.nz/term-dates/>

For information about <https://www.whs.school.nz/whs-calendar/events> view the full calendar at: <https://www.whs.school.nz/whs-calendar/>

School Bus information: There are some school buses to Wellington High School, but we recommend that you look at the Metlink website www.metlink.org.nz to find out the best route. Buses are under the jurisdiction of Metlink.

BYOD/Computers: You may have already purchased a BYOD/computer for your student. If not, there are several ways you can buy a device. More information can also be found on our school website at: <https://www.whs.school.nz/byod-recommendations/>.

Whānau who have indicated that they may require a loan device from the school for their student should email their student's Deans.

Promoting WHS values of Whānau and Excellence: To promote our school values of Whānau and Excellence we want to create more time for students to build relationships with their peers/teachers and to have more focus on learning. This means, students' mobile phones and ear buds must be in the student's school bag during class time. There are noted exceptions for individual learners with assistive technology needs and some specific learning activities. Whānau are asked not to text or phone students during class time and in an emergency they should contact Student Services.

Communication: A lot of our communication is by email. Please let us know if your email address changes. For full information on the ways we communicate with home, see this link on the school website See <https://www.whs.school.nz/communications-with-whs/>. You can get specific information about your child from the parent portal on our website. The login details for this will be sent out early in Term 1, 2024.

Music lessons: You can sign your student up for instrumental lessons at the following link: <https://forms.gle/tpKLxtZXbVzrZ9qKA>

Sports registration: For 2024 our Sports registration will be online. Further details will be sent to all parents and caregivers when registration opens late January/early February.

Science & Mathematics: Both Science and Mathematics in the junior school use online platforms to support students' learning. In order to purchase a subscription to these platforms, we need to ask students for a voluntary contribution of \$24 for the year for Stile (Science) and \$25 for Education Perfect (Mathematics). See the Payments information below for details of how to pay.

Invoices: Wellington High School asks for a general donation towards the running costs of the school as well as donations to cover activities, materials and other aspects of the school's programme. Invoices will be sent to you during the year. Student Services office staff are happy to discuss payment options with you. There may be other ways in which we can support you. Please discuss with either of your student's Deans.

Payments: You will be able to make online payments for your student from 23 January 2024. Please do not make payments before this date.

There are a number of ways in which you can pay. Internet banking (include the student's name and a reference e.g. 'Stile' or 'Donation' in the details) to account ASB bank 12-3141-0212924-00. You can also pay by credit card by phoning Terese on 385 891 1 extension 872 between 9am-3pm.

If paying in person at Student Services EFTPOS is available and cash payments (exact money preferred) are also accepted. Payments in person and by phone will be possible from 30 January 2024.

Absences:

Daily absences- reporting through the app, by email (absences@whs.school.nz) or by phoning the absences line 043858911 ext 873.

Requests for exceptional leave (planned but not medical), must be made to the Principal (admin@whs.school.nz).

Stationery: Visit <https://www.whs.school.nz/stationery-list/> to get a list of stationery requirements.

Lockers: Lockers are not compulsory but are available to students for \$10 for the year. Students will be assigned a locker and will be given a combination lock. Students will be given the opportunity to sign up for lockers in allocated time slots on Wednesday 31 January and Thursday 1 February during timetabled classes.

ID cards: ID photos are taken during the first week of school, and a standard ID will cost \$10. A Snapper loaded ID card is \$25. Students can use their ID card with the school photocopiers.

Student Services: Located in Main Block Level 5, Student Services take care of much of the administration of the school. Student Services will be open for parents and caregivers from 9.30-2.30pm on 30 January. Further details of term-time opening hours can be found on the school's website.

Cafeteria: The cafeteria will be open from Wednesday 31 January..

We look forward to working with you and your student in 2024.

Nga mihi nui
Wellington High School

Accompanying this letter:

- Whānau guide