

**Minutes of Wellington High School Board of Trustees Meeting
Held Monday 24 June 2019 at 6.00pm**

- Present:** Deanne Daysh (Chairperson), Dominic Killalea (Principal), Annette Atkins, Charlene James-Meijer, Gala Baumfield, Kasey McDonnelly, Reza Zareian Jahromi, Tom Haig, Catherine Hill, Jo MacDonald, Evžen Novak
- Apologies:** Belinda Rynhart, Chris Roberts, Ariana Tikao, Solomon Daniel
- In attendance:** Alison Jeffery (Board Secretary)

The meeting was structured as a transfer and handover to the newly elected Board of Trustees. Outgoing Board Chairperson, Deanne Daysh, opened the meeting facilitating introductions.

1. Strategic Business

- There were no strategic items of business for the agenda.

2. Functional Business

i. Minutes of previous meetings

Deanne MOVED: THAT the minutes of the meeting held on 11 March 2019 be accepted.

CARRIED
Kasey

Deanne MOVED: THAT the minutes of the meeting held on 13 May 2019 be accepted.

CARRIED
Kasey

ii. Kahui Ako

- The concept of Kahui Ako, a community of schools, was introduced to the new Board members.
- Across School Leads are being appointed. Those appointed will take post from the start of Term 3 2019, until the end of Term 4 2020.
- Roles will be proportionate to the school roll.

iii. Principal Appraisal

- An external appraiser will be appointed for the Principal's next appraisal cycle.
- It was noted that the Principal's appraisal cycle will run from June-June.

iv. NZSTA Conference

- Belinda Rynhart will attend on behalf of the Board.

Deanne MOVED: THAT voting rights for the NZSTA conference be delegated to Belinda.

CARRIED
Jo

- The recommendation that Board of Trustees' members attend NZSTA professional development events was noted.
- It was also noted that NZSTA will tailor professional development to meet the Board's needs.

v. Correspondence

Deanne MOVED: THAT correspondence be received.

*CARRIED
Annette*

The meeting moved to in-committee at 6.45 pm.

3. Principal's Report

- Dominic spoke to his report, highlighting that the charter will need confirmation before 2020 and will therefore be on the agenda in Term 3.
- Relief staff costs have increased due to an increased level of staff sickness this year.
- The basis for roll projections was questioned: these are based on census data. It is anticipated that the WHS roll will continue to grow in the next few years. Other schools in the area are also growing and re-zoning is currently not an option.
- No disciplinary incidents have needed to be brought to the Board of Trustees attention so far in 2019. The process for convening a disciplinary Board hearing was outlined.
- The NZSTA Governance Essentials course on stand-down and disciplinary proceedings was recommended. The next opportunity falls on 13 August 2019.
- Dominic clarified that there is not currently a property committee. Fortnightly meetings with the MoE take place and have contributed positively to progress in this area.

4. Staff Report

- The next Staff Report will be tabled at the meeting on 29.7.19

5. Te Whānau a Taraika

- Annette introduced the Te Whānau a Taraika to the Board of Trustees.
- Board of Trustees representation can comprise up to two people, who comprise one Board vote.
- Te Whānau a Taraika actively supports Kapa Haka, procurement of uniforms etc.
- Annette was previously Te Whānau representative. Te Whānau a Taraika will elect a new Board representative at the next hui on 29.7.19.

6. Student Report

- Reza spoke to the student report
- Students are well into NCEA assessments with many students also participating in the climate change marches and other events.
- It was reported that the students' view of the timetable changes corresponds to that reported by Dominic: although lunch is later, students can eat in rōpū and at interval.
- Positive feedback for Mates and Dates has been received although it is perceived that attendance could be stronger. Reza asked whether a different system for taking roll in Mates and Dates could help improve attendance.

- Students are currently involved in the re-branding project.
- Reza and Gala are establishing a Student Council with the ambition of student voice being better distributed. A staff representative could moderate meetings. The Board asked for clarification of how students could be elected onto the Student Council and whether additional support is needed. The election structure is not yet confirmed but it is envisaged that students will self-select. Once established, help may be sought.
- The Student Council will meet before the end of Term 2.
- The delegation of roles between Student Council reps and the WERO leaders will require definition.

7. Finance Report

- Annette and Evžen were nominated as members of the Finance subcommittee.

8. AOB

- It was suggested that the Board consider elections every 18 months in order to strengthen Board continuity and support for the Principal.
- Election of Board Chair:
 - Tom Haig was nominated for Board Chairperson.

*Deanne MOVED: THAT Tom Haig be elected as Board Chair.
Catherine seconded the nomination.*

*ACCEPTED
Unanimously*

- As Board Chair, Tom recorded thanks to Deanne for her tenure on the Board and her commitment to the school and Board of Trustees.

The meeting closed at 8.30pm