

**Minutes of Wellington High School Board of Trustees Meeting  
Held Monday 13 May 2019 at 5.00pm**

**Present:** Deanne Daysh (Chairperson), Dominic Killalea (Principal), Annette Atkins, Charlene James-Meijer, Belinda Rynhart, Kasey McDonnell, Ariana Tikao, Solomon Daniel, Reza Zareian Jahromi, Gala Baumfield

**Apologies:** Chris Roberts

**In attendance:** Alison Jeffery (Board Secretary), Jania Bates (HoF Arts), Nicola Dow (HoF Science), Carly Elder (HoF Learning Support), Sharon Henry (HoF Languages), Henry Hollis (HoF Social Sciences), Peter Jessop (HoF Technology), Caroline Lewis (HoF Maths), Caitlin Reilly (HoF English), Randal Wakefield (HoF Physical Education), Karen Spencer (DP), Megan Southwell (DP), Shaun Tavernor (incoming DP)

**1. Faculty Board reports 2018**

- Dominic welcomed the Heads of Faculty, Deputy Principals and incoming DP Shaun Tavernor to the meeting. All members of the meeting introduced themselves.
- Dominic explained the protocol for the meeting. Heads of Faculty to speak to their report for up to ten minutes, with up to 5 minutes for questions following that.
- Report presentation order:

<b>Head of Faculty:</b>	<b>Questions from:</b>
Caroline Lewis (Maths)	Annette
Sharon Henry (Languages)	Ariana
Carly Elder (Learning Support)	Solomon
Jania Bates (Arts)	Belinda
Randal Wakefield (PE)	Charlene
<i>Break for dinner</i>	
Henry Hollis (Social Sciences)	Kasey
Caitlin Reilly (English)	Reza
Peter Jessop (Technology)	Deanne
Nicola Dow (Science)	Deanne

- Following the presentations, Deanne thanked the Heads of Faculty, acknowledging their work in leading their departments through 2018 and producing and presenting their faculty reports.

**2. Recognition of outgoing Board members**

- The evening represented the final meeting for several Board members: Deanne, Kasey, Ariana, Charlene.

- All outgoing Board members were thanked for their contribution and dedication to the Board during their tenure.
- Particular tribute was paid to Deanne for her multiple terms on the Board, with countless hours of involvement and her wisdom and steadfast approach.

### **3. Functional business**

The Board took the following actions in regards to items discussed and approved by email since the meeting on March 11 2019:

1. Carlos Junca's proposed trip to Argentina
  2. Bharat Pancha's proposed trip to Nepal
  3. Capital City Kāhui Ako - memorandum and charter
  4. Capital City Kāhui Ako - update from Karen Spencer
  5. Rebranding project
- Understanding of the Board of Trustees involvement in the Kāhui Ako Across Teacher appointment process was requested. It was decided that this would not be necessary given that Karen Spencer represents WHS in this area, and that in the Across Teacher appointment process she will be supported by either Megan Southwell or Dominic.
  - With regards to the rebranding project, the Board requested confirmation that this had been factored into the 2019 budget. This was confirmed.
  - Clarification was requested with regards to the website forms part of the rebranding project. Wellington Loop's web project provides separate funding for the website redesign. This project will dovetail with the rebranding project as it progresses.
  - Wayfinding will also stem from the rebranding project.

*Deanne MOVED: THAT the above five items be approved*

*CARRIED  
Kasey*

### **4. Principal's Report**

- The Principal's report had been circulated by email.
- It was noted that the 10 Year Property Plan has been approved by the MoE and that this includes an allocation of \$1.6M for the Five Year plan.

*Deanne MOVED: THAT the Principal's report be approved*

*CARRIED  
Kasey*

### **5. Staff Report**

- Charlene spoke to her report, thanking the Board of Trustees for funding towards the Waka. The construction is underway.
- The Waka Ama group will be fundraising: \$1000+ raised from Tim Li's Art raffle and a Waka-a-thon planned for later in the year.
- There is significant interest in hiring Taraika, with most weekends booked out in terms 3 and 4.

*The meeting moved to in committee at 8.20pm.*

*The meeting closed at 8.55pm.*