

WELLINGTON HIGH SCHOOL – BOARD MINUTES

Minutes of a meeting held on **Monday 24 July 2023 at 6.00pm**

Present: David Cooling (Chair), Dominic Killalea (Principal), Giovanni Tiso, Bella Das, Nikau Edmond-Smaill, Richard Ngatai, Wyatt Page, Nicky Birch, Evžen Novak,

Apologies: Nick Tramoundanas, Hannah Paton-Smith, Jorah Ramlan-Pointon
Bella Das (late arrival)

Visitors: Bharat Pancha (Nepal Trip)

The meeting opened with the karakia.

Declarations of interest

Opening Statement

- The chair noted that he missed the opportunity to acknowledge how much the board values the Principal's leadership and expertise.
- Other board members thanked Dominic for his expertise and exceptional knowledge in property matters, his strong support for students and increasing the wairua in the school.
- Dominic was acknowledged for his work to build and strengthen the board and in recognition of this work the Chair asked the Deputy Chair to preside over the meeting

David MOVED: That the board acknowledge the service and achievement of Dominic Killalea

CARRIED
Evžen

Minutes of last meeting

Wyatt MOVED: that the minutes of the meeting on 19 June 2023 be approved.

CARRIED
Giovanni

Matters arising from the minutes

- Period products are regularly replenished but are still running out in the bathrooms. More work is needed on communication to the students. Dominic will discuss a course of action with WERO leaders.
- The Makara bus service will remain in place for all students for the rest of the year. One of our students has been granted an exception for travel on this service which will remain in place while she is at Wellington High School. There are two students leaving at the end of the year who will no longer need the service. This leaves one student who will be affected by the proposed changes, as well as any new students next year. We will try to get an exception for existing students for the remainder of their time at school.

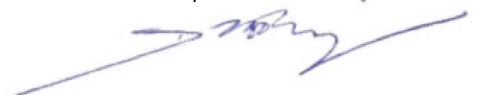
EOTC Management

Wyatt MOVED: That the EOTC Management framework be accepted

CARRIED
Nicky

Nepal trip

- The Board welcomed Bharat Pancha to the meeting. Bharat plans to take 2 x groups to Nepal in January and April 2024.
- The Board asked for information on past incidents in relation to the risk in these trips but these have been minor in the 16 student trips Bharat has organised.



- The Board noted that there is inequity over access to the trip due to financial constraints for some students and discussed possibilities for funding. There are no options at this stage as it is not a curriculum based activity,
- The Board commended Bharat on continuing to offer the Nepal trip and for keeping the costs reasonable.
- The Board thanks Bharat for his commitment to providing tramping opportunities for students for so many years.

Wyatt MOVED: that the Board accepts the amended Nepal trip proposal.

CARRIED
Nicky

Reports

Principal's report

- The Board discussed the attendance statistics and Dominic will shortly release a guide for parents on how to support their students across a number of issues, including how to support improved attendance.
- The major building project has restarted with the consultation phase beginning soon, with an expected building start date 18 months from now. Block One will be constructed on the carpark and is expected to be completed by 2027.
- The next stage is demolition of the Science and E Blocks with a new build in their place, then demolition of Main Block.
- The Ministry will provide extra resourcing during the rebuild process for staffing and other support.

Wyatt MOVED: that the Board accept the Principal's report.

CARRIED
Giovanni

Finance report

- The Board expressed its appreciation for the clear presentation of the financial report and agreed that the report is easy to read and understand.

Nicky MOVED: that the Finance report for June be received by the Board.

CARRIED
Richard

Students' report

- The Ball committee has agreed on a date and are now researching venues
- Raffle being organised with all proceeds to DCM
- The Board thanked Breea Mills for her excellent organisation of the Matariki event.

Wyatt MOVED: that the Board accepts the student representatives report.

CARRIED
Nicky

Strategic Business

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Functional business

EOTC approvals

- The Board discussed the process for approval of EOTC activities via the GoNoGo portal and it was clarified that all members of the sub-committee needed to complete the approval.
- Any members of the sub-committee who are away will need to arrange a replacement for approvals during their absence
- Two approvals need to be made quite urgently and a third approval is imminent.

Evžen MOVED: That Richard be co-opted to the EOTC sub-committee to cover Nick while he's overseas

CARRIED
David

Nicki MOVED: that the Board approve the 2 x EOTC proposals.

CARRIED
Giovanni

Governance Framework

- Dominic has made a number of edits to the Principal's performance management policy as this has become outdated by the inclusion of the Performance Growth Cycle (PGC).
- The Board need to review the draft documents before the next meeting.

Nicky MOVED: that the Board accept the Governance Framework.

CARRIED
Evžen

Student representative election timeline

David MOVED: that the Board accept the student representative election timeline.

CARRIED
Bella

Correspondence received by the Chair and actions taken:

Date	From	Concerning	Action
Magazines, Newsletters, Promotional			
15.05.23	Ministry of Education	Education Gazette Vol 102, no 7	
09.06.23	NZSTA	STA News - May 2023	

Letters and Addressed Mail				
1	23.05.23	NZSTA	NZSTA AGM	See below
2	23.05.23	NZSTA	Giving effect to Te Tiriti o Waitangi (Part 2)	
3	23.05.23	SchoolDocs	SchoolDocs Advisory	
4	23.05.23	Prue Poata	Urgent: WHS students & Makara Model school bus service	
5	30.05.23	Ministry of Education	He Pitopito Kōrero: Bulletin for School Leaders	
6	06.06.23	NZSTA	Appointment of delegate	
7	06.06.23	NZSTA	AGM Booklet	
8	06.06.23	NZSTA	AGM	
9	08.06.23	SchoolDocs	Term 2 - Upcoming changes	
10	08.06.23	NZSTA	Holidays Act Remediation - Advance Notice	

11	09.06.23	NZSTA	STA News	
12	09.06.23	PPTA	PPTA Strike Notification (12-30 June)	
13	12.06.23	PPTA	Paid Union Meeting Notification (26-30 June)	
14	13.06.23	Ministry of Education	He Pitopito Kōrero: Bulletin for School Leaders	
15	14.06.23	NZSTA	Sector Update: Code of Conduct for School Board members	

Correspondence

NZSTA Elections

- The vote needs to be a whole of Board vote.

Nicky MOVED: That Wyatt creates and shares a google document for all Board members to indicate their preferred candidate/s for the NZSTA President and Board members. The candidates with the majority of votes will become the Board vote.

David MOVED: that the Board receive the correspondence.

CARRIED
Giovanni

AOB

The meeting moved to in-committee at: 19:52

The meeting moved out of in-committee at: 20:24

The meeting closed at: 20:25