

# WELLINGTON HIGH SCHOOL – BOARD MINUTES

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Minutes of a meeting held on **Monday 21 August 2023 at 6.14pm**

**Present:** David Cooling (Chair), Dominic Killalea (Principal), Giovanni Tiso, Bella Das, Nikau Edmond-Smaill, Richard Ngatai, Wyatt Page, Nicky Birch, Evžen Novak, Jorah Ramian-Pointon, (Online)

**Apologies:** Nick Tramoundanas (Late Online),

**Visitors:** Prue Isaacs (Minute taker)

The meeting opened with the karakia.

## Declarations of interest

None

Daivd handed the chairing of the meeting to Wyatt.

## Minutes of last meeting

*Nicky MOVED: that the minutes of the meeting on 24 July 2023 be approved.*

CARRIED  
Evžen

Matters arising from the minutes - none

## Reports

### Principal's report

Additional matters discussed:

- Incident during the school day with an ex-student. Dominic noted that the open nature of the school campus is not helpful in managing such incidents

Board sought clarification on the report on credits achieved to date for 2023 which is partly attributed to delays in entering data into KAMAR.

*Giovanni MOVED: that the Board accept the Principal's report.*

CARRIED  
Hannah

### Students' report

- Noted that the proposed date for the Junior dance is T4 and not T3 as per the report
- Media awards evening planned for Y12 and 13 Moving Image Culture and Journalism students to celebrate students' films, articles and design spreads.

*Evžen MOVED: that the Board accepts the student representatives report.*

CARRIED  
Hannah

### Finance report

*Hannah MOVED: that the Finance report for 7 months ended 31 July 2023 be received by the Board.*

CARRIED  
Nicky



Hannah MOVED: That the revised budget be received by the board - Hannah and Giovanni

CARRIED  
Giovanni

### **Strategic Business**

Strategic Plan

Annual Plan

National Educational Learning Priorities

- Discussion from the Board on how the school is progressing against the Annual Plan.
- Dominic noted that updates are done in fortnightly meetings with SLT.
- Board agreed that the Strategic Plan is on point and that operationally the Annual Plan is being implemented
- Dominic confirmed that teacher PD focuses on the needs of all learners but with a particular focus on Māori learners, noting that what is good for Māori learners is good for all learners.

### **Functional business**

Governance Framework

- Personnel committee brought feedback to the Board on undertaking a review of governance performance and to improve the capability of the Board, including staggering the Board elections.
- Discussion on using NZSTA to run a workshop for all Board members.

Nicky MOVED: that each member of the Board completes the NZSTA Board self-assessment checklist before the next meeting.

CARRIED  
Giovanni


Nicky MOVED: that the Board accepts, in principle, to move to staggered board member elections, and that Wyatt, David and Giovanni provide a report on whether this is good for the Board how implementation would work.

CARRIED  
Hannah

Correspondence received by the Chair and actions taken:

Date	From	Concerning	Action
<b>Magazines, Newsletters, Promotional</b>			
07.08.23	Ministry of Education	<a href="#">Education Gazette Vol 102, no 10</a>	
04.08.23	NZSTA	<a href="#">STA News June 2023 - Issue 330</a>	

<b>Letters and Addressed Mail</b>			
1	16.08.23	NZSTA	<a href="#">Upcoming NZSTA learning events</a>



2	04.08.23	NZSTA	<a href="#">Edit to announcement ; Results of NZSTA President and Board Elections</a>	
3	04.08.23	NZSTA	<a href="#">Announcement : Results of NZSTA President and Board Elections</a>	
4	27.07.23	NZSTA	<a href="#">2023 Student Representative elections</a>	
5	28.07023	NZSTA	<a href="#">Board Matters Term 3</a>	

The meeting moved to in-committee at: 7:43pm

The meeting moved out of in-committee at: 20:43

AOB

David MOVED: That he resign as presiding member but that he remains as a member of the board.

CARRIED  
Wyatt

David MOVED: That Wyatt take over as presiding member of the board

CARRIED  
Evžen

The meeting closed at: 20:50

