

WELLINGTON HIGH SCHOOL – BOARD MINUTES

Minutes of the meeting held on **Monday 20 June 2022 at 6.00pm in the staff room**

Present: Belinda Rynhart (Chair), Dominic Killalea (Principal), Annette Atkins (online) Evzen Novak, Solomon Daniel (online), Wyatt Page, Nicky Birch, Bharat Pancha, Eve Ashby, Theo Melville

Apologies: Jo MacDonald (prior leave request)

Visitors: Jorah Pointon (parent), Lulu Shepherd, Mia Rosemergy, Mary Maughan

In attendance: Alison Jeffery (Board secretary)

The meeting opened with a Karakia.

Bharat and Nicky were welcomed to their first in person meeting.

Minutes of last meeting

Wyatt MOVED: THAT the minutes of the meeting held on 16 May be accepted.

CARRIED
Lulu

Matters arising from the minutes

The following amendments were requested:

- 1) Adding Nicky Birch to the meeting attendance record.
- 2) Confirmation that Belinda will respond to the Arts faculty report; Jo will respond to Social Sciences. Confirmation that the reporting deadline is Sunday 3 July.

Further to the meeting on 16 May, it was confirmed that Gabrielle Wall (strategic planning) had contributed to the Te Whānau a Taraika online hui the following week.

Reports

Principal's report including property

- The Principal's report was received by the Board.
- Māori achievement information has been updated. The Māori achievement report from this and last month's Principal's report are to be collated and shared with te whānau. There are currently 13 teachers involved in Te Ao Māori and the Year 10 Aotearoa histories course plus 2-3 for Te Reo Māori.
- The strategic planning session (Board and SLT on Saturday 18 June) was well received. The new strategic plan will not be actioned until the new Board is in place in October.
- ERO Ākonga surveys are underway.
- The relationship between ERO and the strategic plan was questioned: currently the two are enmeshed and this will continue. The two foci for ERO are responsive pedagogies and inclusivity (everybody finding success).
- Property - leaking windows - a contractor is lined up to complete this.

Finance report

- The Finance report was received by the Board.
- Income is higher than budgeted with a current surplus \$500k
- The mid year budget review is underway
- Last year's annual report has been signed off.
- Discussions continue with OCS regarding improving the cleaning. The company has made a commitment to improve cleaning over the next few months.
- The Board noted their appreciation of the clarity of financial reporting.



Te Whānau a Taraika

- The Board received a verbal report from Te Whānau a Taraika.
- A hui on 15 June followed on from the online hui that Gabrielle Wall had attended in May. The kōrero will be captured in a document that whānau are currently contributing to. The key questions addressed are: What matters to whānau Māori? What is the whānau vision for their rangatahi? Beyond the school's WERO values, this includes Te Tiriti and fundamentals e.g. pronunciation of names.
- The hui is a critical opportunity for strategic planning plus identification of tactical foci for the Board to address immediately.
- The link between the whānau hui and the strategic planning process requires clarification. In terms of timing, the aim is to connect Te Whānau and the Board before/at the next Board meeting (with sign off in Term 4, discussion can continue in Term 3).
- **Action:** Dominic to contact Gabrielle Wall to convey this.
- **Action:** Whānau document to be shared with Alison before the Term 2 holiday.
- **Action:** The whānau group to be invited to the Board meeting on 25 July to establish a relationship with the Board and to then send documentation to Gabrielle for inclusion in the draft strategic plan.

Students' report

- The Students' report was received by the Board.
- The Student Council is developing proposals for seating around the school.
- **Action:** once possible seating areas have been mapped, the Student reps will take the proposal to Dominic for consideration.
- Classrooms will be opened at lunchtime Monday and Friday for juniors to have space.
- The Student Council is focusing on fundraisers and events that are wellness related e.g. Talent Show / end of year event for all. This meets the strategic planning survey responses requesting more fun and vertical connections.
- The consent education event hosted by a WGC committee to improve consent education across Wellington schools was run by students for students. There will be a further meeting at WEGC to develop this further further.
- The student representatives were asked whether there were groups within the school that don't have a voice on the Student Council. Included in these are Māori students and mana whenua. The next whānau hui will include kōrero to look for opportunities for Māori leadership in the Student Council while being mindful to respect the process.
- Other groups, e.g. International / Pasifika / students with disabilities / refugee & migrant were also referenced as groups that are not currently well represented in the Student Council.
- The WSP Opus sustainability workshop was well attended. There will be another session to take ideas forward (Community spaces / low sensory spaces).

Strategic Business

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Functional business

Policy Review feedback

Behaviour management policy

- Feedback for SchoolDocs:
 - Include clearer steps or guidelines for what to do if it is not safe for a student/staff member to speak up or intervene.
 - Include references regarding awareness of neurodiverse students and staff when managing behaviour.
 - Inclusion / reference to restorative practice.
 - Remove acceptable / unacceptable behaviour examples

Reporting and recording accidents and incidents

- **Action:** Feedback to be sent through before the end of term

Action: Circulate policy review process document before next meeting

The Board acknowledged that this would be their last meeting with Dom.

The meeting moved to in committee at 7.26pm

