

**Minutes of Wellington High School Board of Trustees Meeting
Held 18 September 2017 at 6.08pm**

Present: Deanne Daysh (Chairperson), Dominic Killalea (Principal), Ariana Tikao, Kasey McDonnell, Annette Atkins, Josh Stewart, Charlene Aramoana, Chris Roberts

Apologies: Trish Tuthill, Crane Amaru

In attendance: Carey Clements

1. Visitors

Carey Clements presented update on archive work.

- visit to the attic to view archival work
- Visual presentation on work to date
- The BOT want the name for alumni to incorporate WHS
- Tunnels have been found around school site
 - o Engineers due to visit. Further discussion needs to be had if there is a cost to the school.
- Requested more hours per week to do the work
 - o Board will discuss this
- Facebook page now active

2. Strategic Business

Policy Review

- Google doc was shared with staff
- Finalised by October meeting.

3. Functional business

Minutes of last meeting

MOVED: THAT the minutes of the meeting held on 7 August 2017 be accepted
CARRIED

Matters Arising from Minutes

Policy items to be moved to October meeting.

Correspondence

MOVED: THAT the correspondence be received.
CARRIED

Matters Arising from Correspondence

The Ministry of Education directed the school to enrol a student from out of zone This has been completed.

Discussion was had about the Student achievement and destination profile. This is generated by the Ministry each year.

4. In-committee

At 7pm the meeting moved into committee to protect the identity of an individual or individuals.

The meeting resumed at 7.29pm

5. Chairs Report

Matua Ben's farewell was amazing. Thanks to Charlene for organising.
Trish is leaving WHS. Farewell dinner to Cin Cin, Wednesday 25 October. Charlene to book.

6. Principal's Report

Dominic spoke to his report:

- School will be adding compulsory Te Reo Maori at Year 9.
- Mates & Dates section of report should read "is currently being trailed in Year 13 Crime and Society. Josh Stewart is part of the class and available for more information.
- Congratulations to Deanne for being a Board member for more than five years. Presented her with a certificate from NZSTA.
- Budget for retiring members
- Cleaners still have teething problems but good communication.
- A report from the Social Science faculty was received and discussed. Thanks to Andrew Savage for the huge amount of work and research that has gone into his report from Social Science.

MOVED: *THAT the Principal's report is received.*

CARRIED

7. In-committee

At 7.45pm the meeting moved into committee to protect the identity of an individual or individuals.

The meeting resumed at 7.55pm

8. Staff Report

- Graffiti on the marae was there in the morning. By the afternoon, Julia Ranginui had removed with her magic sponge.
- MCAT has been held
- Maths department held a revision for Year 11s. Around 50 students turned up on Saturday morning. Five teachers came in and supervised.

9. Property

See Principals report

10. Te Whānau a Taraika

- Year 9 Te Reo Maori compulsory in 2018.
- Work on Taraika to continue.
- Documentation – Art Student working on it.
- Work on exterior – GNZ Vision. Crane has the connections.

11. Student's Report

Thank you Whaea Charlene and Kapa Haka for tautoko at Whaea Anya's conference at Massey University.

12. Finance

- 5 YA has one year to go.
- Maintenance is in catch up
- Cabling for cameras to be laid next term
- Staff costs have grown. 1/3 of guidance funded by school. More Teacher Aides as well.
- **MOVED:** *THAT the financial report be received.*
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CARRIED

13. AOB

- Email from Deanne regarding self-review of the BOT. Including and outline of the Bot Roles & Responsibilities. Please Copy and paste, answer and send back to Deanne before the next BOT meeting.
 1. *What does the BOT do well?*
 2. *What do we need to work on?*
 3. *What do we need to do more of?*
 4. *What do we need to do less?*
 5. *What areas are your strengths?*
 6. *What do you want some Professional development on?*
 7. *How can the BOT support the Principal further?*
 8. *How 'hands on' are we?*
 9. *Do we focus enough on governance?*
 10. *How will the community know what we are doing?*
 11. *How do we make the strategic plan REAL?*
 12. *How will we plan for succession?*
- The Deputy Principals have been invited to attend Board meetings. Dominic will extend this invitation and suggested that one comes to each meeting on a rotation basis.
- NZSTA workshop on Health & Safety and Principal Appraisal. Deanne and Dominic to attend this.
- Staff travel scholarship, permission to send out to staff. \$6000 x 2
- The BOT will learn the school waiata, A recording will be put up on the website
- Board meetings back to Taraika in 2018
- Board minutes for rest of year. Will look for someone to take over.
- **Next meetings have been changed to:**
 - **30 October 2017**
 - **27 November 2017**
 - **These changes will be communicated to the school community.**

Meeting closed 8.23pm