

**Minutes of Wellington High School Board of Trustees Meeting
Held Monday 29 October at 6.00pm**

Present: Deanne Daysh (Chairperson), Dominic Killalea (Principal), Annette Atkins, Charlene James-Meijer, Arie Faber, Belinda Rynhart, Chris Roberts, Maya Neupane, Kasey McDonnell, Ariana Tikao.

Apologies: Paula Willis, Solomon Daniels

In attendance: Brook Rapson, Reza Zareian Jahromi, Gala Baumfield.

1. Strategic Business

Brook Rapson (Outdoor Ed)

- Brook spoke about the 2019 Samoa trip
- Details:
 - 3-11 July, departing last week of term 2
 - 30+ students interested
 - 35-45 anticipated
 - No assessment for the trip
 - Price unchanged
 - Experienced staff on trip
 - Cultural experience

Deanne MOVED: that the trip be approved.

CARRIERS
Kasey second

New BOT student reps for 2019

- Gala and Reza, were welcomed.
- Board members introduced themselves to the new student reps.
- Deanne explained broad purpose of BOT, distinguished between purpose of BOT/governance and management of school.

Deanne MOVED: THAT we adopt the NZSTA suggested election dates with 7 June being the final day for voting.

CARRIED

10YPP

- Dominic outlined 10YPP. Ministry priorities:
 - Health and safety
 - Infrastructure
 - Modern learning environments
 - Car park/facilities etc.
- 'approx \$1.5m depending on student numbers. School is behind in maintenance. Dominic tabled priorities list, not yet approved by Ministry.

Waka Ama

- Charlene reported that fundraising is progressing.

Travel Scholarship

- Dominic explained that no scholarships were sought.

Minutes of last meetings

Deanne *MOVED: THAT the minutes of the meeting held on 17 September 2018 be accepted.*

CARRIED
Charlene

Matters Arising from Minutes

None

Correspondence

MOVED: THAT the correspondence be received.

CARRIED
Kasey

No Matters Arising from Correspondence

2. Chair's Report

- Nothing to report

3. Principal's Report

- Dominic briefed Board on current PA/Board admin resource gap. As a matter of courtesy, he explained that his wife had provided some support during this time.
- Board reviewed achievement and attendance data presented in the report. Of concern is attendance decline over y11-y13. Noted that "attendance" is based on attendance at school, and is not true reflection of truancy (as, for example, sick is included in absent). It was suggested that truancy might be the more appropriate measure to track. Dominic reported that this is not straightforward. Dominic will continue to work on attendance and the proposed new timetable.
- Positive feedback on recent school ball.

Deanne *MOVED: THAT the Principal's report be received.*

CARRIED
Kasey

4. Staff report

- Board would like to thank Tony Cairns for preparing the report on student achievements.
- Board would like to acknowledge the statement from staff/Student Services following the passing of Tony Booth. The Board sent the school's condolences to Tony's family.

5. Te Whanau a Taraika

- Board members invited to Whakanuia celebration Thursday 1 November 6pm, Taraika.
- Annette reported that term 4 whanau hui was well attended, compared to term 4 hui in the past, and very positive with a lot of discussion of ideas. Positive feedback on te wiki o to reo Maori 2018 and ideas discussed for 2019.
- Whanau interest in a report on the first year of year 9 te ao Maori course, for early in 2019.

6. Students Report

- Maya/Ari welcomed new/incoming student reps. Reza will attend Spirit of Adventure.
- Students had very positive feedback on te reo and te ao Maori teaching at school and acknowledged the work of Whakamarurangi and Anna.

7. Property

- Nothing to report – all in Principal's report.

8. Finance

- Still waiting on go ahead from auditors for reports.
- Board decision: if auditor has not signed off accounts for 2017 by next BOT meeting, we will write to OAG (Office Auditor General).
- Budget 2019 is currently being drafted.
- Finance meeting is 5.15pm immediately prior to BOT meetings each month.

Charlene MOVED: THAT the Finance report be received.

*CARRIED
Maya*

9. AOB

- Board agreed to put \$500 towards a staff Christmas function.
- November BOT meeting will include Christmas meal as it is final BOT meeting for 2018.
- Paula to put together 2019 BOT meeting dates.

Move to In-committee 7.37pm

Meeting closed 7.44pm