

**Minutes of Wellington High School Board of Trustees Meeting
Held Monday 17 September at 6.00pm**

Present: Deanne Daysh (Chairperson), Dominic Killalea (Principal), Annette Atkins, Ariana Tikao, Charlene James-Meijer, Arie Faber, Belinda Rynhart & Chris Roberts.

Apologies: Maya Neupane, Kasey McDonnell.

In attendance: Paula Willis (Board Secretary) Solomon Daniel & Whakamarurangi Chadwick.

1. Strategic Business

Waka Ama

- Deanne welcomed Whakamarurangi and offered for Whakumarurangi and Charlene to start the meeting with Waka Ama.
- Hand out given.
- Charlene gave a brief background on Waka Ama.
- Prices were discussed from the hand out and explained different options.
- The Board asked what amount would be needed. Answer: \$23,500 for 1 x W6 & 2 x W1.

Conclusion:

- The board propose that Lottery Grants/Maori funding/Trusts are investigated further and look for another Waka to borrow in the meantime.
- Advised Charlene and Whakamarurangi to make a strong application applying for funding and propose that the school could match the funding given if need be.

Transition Planning for the Board 2019

- A few BoT members will be leaving next year & the board is conscious of having a strong board next year.
- Deanne proposed to co-opt Solomon Daniels on the Board till May next year.
- Opened for discussion – all agreed.

Capital City Col

- The Principals met to discuss moving forward as there were no applications received for Leadership.
- Now opened up to other senior leaders in the CoL.
- Sent a letter signed by all Principals' in the CoL to request dual application for the role.
- Waiting on reply and then will receive applications.

School Docs

- International signing of on their policies with a few changes and also checking Emergency procedures.
- The site is active and all other policies are now available to be used.
- Hand out given of School Docs review instructions for BoT members to read.
- Information request has been made by Statistics NZ for Child Protection policies and these are being emailed 18 September 2018.

Tomorrow's School

- PPTA submission, hand out given to read for interest.

Travel Scholarship

- Dominic asked the Board if they would give approval for the school to award Travel Scholarships to teachers this year.
- Budget is in surplus.
- All Board members approved.
- Dominic to email staff to welcome applications.

Requests for 1 years leave & Resignation

- Requests for leave from 3 teachers presented to the Board for approval.
- The Board noted concern about the quality of teachers for fixed term cover and impact on students.
- Discussed previous requests.
- The Board approved the 3 teachers' 1 year leave requests but also request for a message to be sent to staff that the Board will be reluctant to take any more requests for long term leave.
- The Board were informed of a resignation.

Minutes of last meetings

MOVED: THAT the minutes of the meeting held on 20 August 2018 be accepted.

*CARRIED
Arie/Annette*

Matters Arising from Minutes

None

Correspondence

MOVED: *THAT the correspondence be received.*

CARRIED
Charlene/Annette

No Matters Arising from Correspondence

Move to In-committee 7.10pm

2. Chair's Report

Nothing to report

3. Principal's Report

- Dominic talked to his report.
- Jacinda & Geoffrey visit was great.
- Enrolments levelling off.
- Discussed staffing, disciplinary & Future focus evening.

Property

- The Marae needs to be added to the Fire Protection monitoring system that is being installed and paid for by the Ministry but installation in the Marae needs to be paid for by the School.
- Dominic asked the Board for approval for works to be carried out integrating the Marae into the system.
- Approval given by the Board due to Health and safety and confirmation of cost to be given.

School Motto

- Possibly looking at changing the School Moto from Excellence in Learning.
- Talk to students and wider community for opinion.
- Discussed different options, Latin vs Maori.
- Honour boards project is in progress.

Deanne MOVED: *THAT the Principal's report be received.*

CARRIED
Chris/Belinda

4. Staff report

- All in Principal's report
- Handed out booklet created by Tony Cairns with articles about Maori Language week and Roots n Shoots events that have happened over the last week.

The Board would like to thank Tony Cairns for all the effort he puts in to writing up the news.

5. Te Whanau a Taraika

- Nothing to report
- Minutes from last meeting are on the school Website with up and coming dates.
- Next hui on Tuesday 23 October.

6. Students Report

- Some disappointment from students that Roots and Shoots and Maori Language Week were in the same week. Students had to choose over the other.
- Student elections coming up this Wednesday 19 September 2018. Six Candidates so far. Arie to meet with the candidates and advise them about the role of Student Rep and inform them about what is involved, commitment of time and governance work.
- Dominic advised there is also an opportunity for 1 student to go on Spirit of Adventure. The Student Reps who are elected need to be advised to apply and put nomination in by 5 October.

7. Property

- Nothing to report – all in Principal's report.

8. Finance

- Audited accounts, waiting for sign off.
- Annual report hopefully in by next meeting.
- In surplus.
- Budget up and down due to property maintenance being done and income changing.
- Argentina trip leaving Friday 21 September. Taking an extra teacher and school is paying due to Health and Safety reasons. The ski trip relief fund is now a general trip relief fund.

Deanne MOVED: *THAT the Principal's report be received.*

CARRIED
Charlene/Belinda

9. AOB

- Deanne away for 6 week but contactable by email. Chris Roberts will be Acting Chair.
- Chris will be away October 5 to October 15 October 2018.

Meeting closed 8.10pm