

**Minutes of Wellington High School Board of Trustees Meeting  
Held 22 August 2016 at 6.05 pm**

**Present:** Ganesh Nana, Nigel Hanton (Principal), Devin Pike, Crane Amaru, Charlene Aramoana, Kasey McDonnell, Chris Roberts Ariana Tikao, Deanne Daysh

**Apologies:** Mrinali Kumar

**In attendance:** Trish Tuthill (Board Secretary), Bharat Pancha, Andrew Savage, Annette Aitkens

**1. Visitor**

Nepal Trip 2017 – Bharat Pancha

Bharat spoke about the pending trip to Nepal in April school holidays 2017. Gave some background on the trip for those who are new to the Board.

- 20 students who have paid deposit
- One student formally from WHS who has relocated to Auckland who would like to join the trip.
- Nepal's rebuild continues.
- Donate money rather than items
- Students won't be helping with any rebuild activities
- Visiting the orphanage will be part of the trip.
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MOVE: that the Nepal trip for 2017 is approved in principle.

CARRIED

Bharat left the meeting at 6.17pm

**2. Strategic business**

Governance document

Nigel corrected the errors of fact.

Deanne has gone through and sent tracked changes to Trish. Trish will forward this version to Ganesh and Crane to make changes as well as per July meeting.

Policy Review

Discretionary policy review of:

- Vulnerable Children
- Health & Safety
- Sensitive Expenditure
- Pandemic
- Search & Seizure

Deanne will do the review of these.

Co-option

Annette was invited due to her role in Te Whanau a Taraika.

Nigel noted that the strategic goals around Maori achievement means that the Boards decision to have Te Whanau a Taraika representation has not changed

despite the fact that the former representative is now an elected representative (Crane Amaru).

Ganesh repeated his intention to stand down at the end of 2016 and discussion around the need to have someone with financial skills. Nigel suggested the shoulder tapping of newly enrolled parents.

MOVE: that the Wellington High School Board of Trustees co-opts Annette Aitken, as Te Whanau a Taraika representative, for the remainder of this term (three years).

CARRIED

### 3. Functional Business

MOVED: THAT the minutes of the meeting held on 27 July 2016 be accepted

McDonnell/Roberts  
CARRIED

#### Matters Arising from Minutes

Crane asked if there had been investigation into the information he presented regarding Maori history curriculum. Nigel is going to send out

### 4. In-committee

Andrew left the meeting for in-committee portion of the meeting.

*At 6.32pm the meeting moved into committee to protect the identity of an individual or individuals.*

*The meeting resumed at 6.45*

### 5. Finance Report

Ganesh spoke to the revised budget after the Sub-Committee.

Due to the roll increase, community education increase in courses and good international fee paying numbers, the finances are looking healthy and under control.

MOVED: THAT the revised budget be adopted.

CARRIED

Discussion around the payments above \$1000 schedule provided to the Board as part of the monthly reporting. Proposal to increase that to payments above \$10,000. Decided that the information in that table is valuable and required. Will be left at the current threshold.

#### Archivist

Carey's contract is for this term. Nigel suggested that it is picked up again next year. He has initiated meetings with alumni and former staff..

## 6. Correspondence

MOVED: *THAT the correspondence be received.*

CARRIED

## 7. Principal's Report

Nigel spoke to his report:

- ERO review scheduled for approximately 12 months' time. Need to:
  - Show that the Board have focussed on achievement
  - Knowledgeable about schools achievement targets
  - Maori achievement knowledge
  - How the SOLO taxonomy is giving the required data for achievement in the junior school.
    - Andrew Savage will present next meeting
- Year 9 intake for 2017 is now at 185
- Work on the library, music, drama area of the school is currently out to tender. Will be approaching the senior advisor to see if we can use the scaffolding for this job also for the hall work.

Chris raised some questions about pedagogy (particularly Mathematics). Discussion around the teaching and learning culture at WHS.

MOVED : *THAT the Principal's report be received*

CARRIED

## 8. Staff Report

From PE department:

Lawrence Webster has been selected for the NZ Junior Volleyball team  
Fire alarms in prefabs concern

## 9. Te Whanau a Taraika

Term 3 hui next Monday 29 August 2016, 6pm at Hineakau. Agenda includes NCEA information night notes from last term.  
Whakanuia celebration is in 6 school weeks! :

## 10. Students Report

Property Issues

Gymnasium bathrooms need repairs (particularly stall locks). Nigel will put these onto the maintenance schedule.

Elections for Student Representatives for 2017 are currently underway.

## 11. AOB

Discussion about leadership at school including head boy and girl and prefects. Student led clubs are examples of authentic leadership. The WERO leaders are proving to be a strong group of leaders.

## Meeting Dates

| Date              | Actions Pending for Next Meeting  |
|-------------------|---|
| 19 September 2016 | <p><u>Deanne/Ganesh/Crane</u></p> <ul style="list-style-type: none"> <li>• Trish will send out the marked change version of the Governance Manual for further changes.</li> </ul> <p><u>Deanne</u></p> <ul style="list-style-type: none"> <li>• Will review policies; vulnerable children, health and safety, sensitive expenditure, pandemic, search &amp; seizure</li> </ul> <p><u>Nigel</u></p> <ul style="list-style-type: none"> <li>• To check Year 9 enrolments for Ganesh/Deanne to contact parents about Board co-option.</li> <li>• Email History information to Board members.</li> </ul> <p><u>Andrew</u></p> <ul style="list-style-type: none"> <li>• Next meeting will do presentation on SOLO</li> <li>• Letter to staff about Senior School Curriculum will be forwarded to Board members</li> </ul> <p><u>Trish</u></p> <ul style="list-style-type: none"> <li>• Leavers and achievement data to be put onto the website and distributed to staff.</li> <li>• Advertise the Te Whanau a Taraika hui</li> </ul> |
| 17 October 2016   |   |
| 21 November 2016  |   |

*Meeting Closed at 7.50pm*