

**Minutes of Wellington High School Board of Trustees Meeting
Held 7 August 2017 at 6.10pm**

Present: Deanne Daysh (Chairperson), Dominic Killalea (Principal), Crane Amaru, Ariana Tikao, Kasey McDonnell, Annette Atkins, Josh Stewart, Charlene Aramoana, Chris Roberts

Apologies: Nil

In attendance: Trish Tuthill (Board Secretary)

1. Strategic Business

Policy Review

Scheduled Policies distributed:

Curriculum Policy
Learning Services
Reporting to Parents

- To be made into a Google doc so that those on the committee can have a look at the documents and make changes.
- Staff in the relevant areas to be involved as well.
- Will bring back to the Board at October meeting.

2. Functional business

Minutes of last meeting

MOVED: *THAT the minutes of the meeting held on 19 June 2017 be accepted* CARRIED

Matters Arising from Minutes

Nil

Correspondence

MOVED: *THAT the correspondence be received.* CARRIED

Matters Arising from Correspondence

Remit for the NZSTA conference discussed and signed.

3. In-committee

At 6.18pm the meeting moved into committee to protect the identity of an individual or individuals.

The meeting resumed at 6.29pm

4. Chairs Report

Nil

5. Principal's Report

Dominic spoke to his report:

- Staffing
- Roll of 1200 will be ideal. Numbers down in Year 12 and Year 13 due to transitions to other courses (Weltec etc)
- Joan Hinton, Head of Science, is retiring at the end of 2017. Advertising the position soon.
- Property and building work continues. Windows in the hall are still slowing progress
 - Base One will be in the next 5 YA
 - Walk around with Board on 16/9
 - Gas main needs replacing
 - Stairs and exit out of hall will be replaced over the Christmas break.
 - 10YA plan is currently being worked on. Hall roof will need strengthening.
 - Keys replacement for perimeter doors will not be like for like. Insurance has covered.
- Sport update:
 - Most weekends we have fielded a rugby team.
 - Sports exchange with Newlands coming up. Intend to build on this each year
- Health & sexuality best practice by ERO is going to be conducted. Not a review.
- Blank Canvas exhibition was huge success
- Junior Dance fundraising was a wonderful night for students.

MOVED: *THAT the Principal's report is received.*

CARRIED

6. Staff Report

Planning for Matua Ben Tangaere's farewell.

Kapa Haka went to Tatum Park. Students did really well.

Thanks for the support for Kapa Haka

7. In-committee

At 7.25pm the meeting moved into committee to protect the identity of an individual or individuals.

The meeting resumed at 7.29pm

8. Property

Covered in Principal's report.

9. Te Whānau a Taraika

Next hui is being held on 21 August 2017 at 6pm.

Support for future focus

10. Student's Report

Success of student Lauren Jack at the NZ Chamber Music quartet competition.

11. Finance

- Cleaning company is still working out their notice.
 - Tender process for new cleaners is underway
 - New cleaners will start on 11 September

- Authority to sign contract required.

MOVE that the Board delegates the authority to sign the cleaning contract, up to \$180,000, to the Principal.

Roberts/Amaru
CARRIED

- Revised budget shows a \$123,000 surplus. This is due to increase in International Fee Paying students.
- Finances are tracking well.

MOVE that the finance report is received with revised budget surplus.

CARRIED

12. AOB

NZSTA Conference

Board review tool discussed

Conference was worth attending. Josh provided a breakdown of the workshops he attended.

Strategic Planning Meeting

Dom provided "School Indicators" documents to be read before the planning meeting on 16 September 2017.

Annual report and plan will also be covered at that meeting.

Meeting closed 8.07pm