

**Minutes of Wellington High School Board of Trustees Meeting  
Held Monday 18 June at 6.00pm**

**Present:** Deanne Daysh (Chairperson), Dominic Killalea (Principal), Annette Atkins, Ariana Tikao, Charlene James-Meijer, Crane Amaru, Maya Neupane, Arie Faber & Belinda Rhyhart.

**Apologies:** Kasey McDonnell, Chris Roberts.

**In attendance:** Paula Willis (Board Secretary) Helen Gower, Angel Lin & Miriam Peirard.

**1. Welcome**

- Deanne welcomed the visitors.

**2. China Trip proposal**

- Angel talked to her proposal to the board for 2019 trip to China.
- Gave a summary of the previous trip.
- 23 Families came to the meeting and showed interest. Angel estimating 15 students for the China trip next year.
- Have home stays organised so no cost for accommodation.
- Timing coincides with the school holidays.
- Parents pay a deposit and the school will do some fundraising, last trip raised about \$400.00 per family.

*MOVED: THAT the Board approve the trip to China for 2019*

*CARRIED  
Unanimous*

**3. Travel Scholarship report**

Jenny not present at meeting. Report given to Board members.

**4. PPTA Bring out the Best Campaign**

- Miriam introduced herself to the Board as the new PPTA Branch Chair.
- Miriam gave presentation/update to the board of the information in regards to negotiation year for PPTA members.
- Miriam handed out flyer, claim and information sheet to Board on the Bring out the Best Campaign.
- Miriam showed the Board the PPTA website and the posters being made, with WHS staff photographed and comments/statements made & shared key dates with the board.
- Deanne asked Miriam if there was anything she wanted the Board to do. No action needed, Miriam was happy to introduce herself and make the board aware of the campaign, and to share information.

## 5. Strategic Business

### Argentina update

- The trip approved in the previous meeting was going to be with Rongotai College. There has now been an update that the Rongotai teacher has quit and Rongotai have cancelled.
- Now 1 Adult and 5 students to travel. Chris and Deanne have requested another Adult go on the trip to ensure safety all round. The adult attending may be asked to contribute some money towards the trip. School may need to pick up some of the cost, possibly with funds left in old trip accounts.

MOVED: *THAT another adult supervisor travel with the Argentina trip.*

CARRIED

### Policy procedure

- Dominic halfway through the setup of School Docs system.
- Will update on next meeting.

## 6. Functional business

### Minutes of last meetings

MOVED: *THAT the minutes of the meeting held on 14 May 2018 be accepted with changes.*

CARRIED

### Matters Arising from Minutes

No matters arising from minutes.

### Correspondence

MOVED: *THAT the correspondence be received.*

CARRIED

### No Matters Arising from Correspondence

## 7. Chair's Report

Nothing to report

## 8. Principal's Report

- Dominic talked to his report.
- **Open Evening** – successful event with positive feedback.
  - Was on the same night as East and St Catherine's.
  - Check dates for next year – disparity boys/girls over last 2 years.
- **Staffing**
  - Japanese and Maths likely to be filled for Term 3.
  - Economics may be a challenge. Needs to be filled for DP sabbatical.

- **Disciplinarily**  
Not usually in the Principal's report and will keep including. Will look at stats later in the year.
- **Curriculum review**  
Dominic gave overview of what has happened so far.
  - Paper base survey
  - Electronic survey - 225 responses from whānau, 43 from teachers & 325 responses from students.
  - Discussed survey feedback.
  - Focus group will now be next term during future focus evening.
  - SLT have been to look at two schools in Christchurch, Hagley Community College and Haeata Area School.
  - Looking at opportunities to run things such as Mates and Dates in years 11 – 13.
  - Ariana commented on focus groups, more information to parents for parents to participate more meaningfully.
- **Property**
  - Hall, spalling concrete - no tenders received.
  - Next meeting Wednesday 20 June 2018.
  - Will approach Naylor Love & Ashby's etc.

Deanne MOVED: *THAT the Principal's report be received.*

CARRIED

## 9. Staff report

- Charlene gave hand out of the GATE report from Tony Cairns to the Board.
- Dominic informed the Board of all the great work that Tony puts into enrichment at Wellington High School.
- Discussed some of the achievements including EPro8 students and film making at Weta later this year.
- Manu Korero, great event, good support and comments on good behaviour.

## 10. Te Whanau a Taraika

- Good Hui but small. Focused on specific work to get done, effective meeting:
  - Signage
  - Taraika
  - Kapa Haka tutors
- Charlene has organised Kapa Haka tutors for this year.
- Annette would like to see contracts set for the tutors to ensure professionalism.
- Further conversation to be held re: a contract with Charlene, Annette, Crane & Dominic.

## **11. Students Report**

- Maya entering Poetry competition.
- Possible cyber bullying at WHS. Deanne asked Maya and Arie to talk to SLT of any information known and to encourage others if they are aware of anything, to report it.
- Suggestion from Ari to have Guidance at an assembly to make their presence known to students.
- Dominic shared an email received from Wellington College about our Rugby team and how they have great heart, spirit and represent the school amazingly.

## **12. Finance**

- Dominic and John met for the finance meeting. Kasey & Chris were absent.
- Update: Gym floor is being looked at.
- Auditor's visit – left over money is a concern to auditors, will be resolved but may take time as accounts package has changed.
- Revised budget 78,763 up from 14,500.
- Discussed Crest, may be a possible dispute about payment.
- Donations 61.26% a rise in people paying.
- Deanne noted, Ariana would like to join finance committee held at 5.15pm before Board meetings.

## **13. AOB**

- Deanne away in Europe 20 June – 21 July 2018.
- Chris will be Chair should anything arise in Deanne's absence. Please forward emails to Chris and cc: Dominic.
- Thank you Helen for attending meeting.

Move to In-committee 7.45pm