

**Minutes of Wellington High School Board of Trustees Meeting  
Held 11 April 2016 at 6.10pm**

**Present:** Ganesh Nana (Chairperson) Deanne Daysh (Deputy Chairperson), Nigel Hanton (Principal), Mrinali Kumar, Devin Pike, Charlene Aramoana, Crane Amaru, Gerry Glynn

**Apologies:** Ariel Metekingi

**In attendance:** Trish Tuthill (Board Secretary), Angel Lin, Dominic Killalea

**1. Visitors**

**Trip Proposal – China 2017**

Angel Lin spoke to her proposal previously distributed.

Points of note:

- 2017 is the first time there will be a Year 13 Chinese class
- Develop long term relationship with sister school
  - o Homestay contacts for future
- Biggest health & safety issue is the traffic
- Request from Deanne that the tour of the distillery is removed from the trip.

*MOVED: That the trip proposal is accepted in principle.  
CARRIED*

Angel left the meeting

The next agenda item related to student achievement results for the 2015 year. The accompanying report, collated and presented by Deputy Principal Dominic Killalea included information related to some individual students. To protect the identity of these individuals it was agreed the report and discussion would be held in committee.

**In-committee**

*At 6.21pm the meeting moved into committee to protect the identity of an individual or individuals.*

*The meeting resumed at 7.38pm*

The meeting moved out of committee and thanked Dominic for presenting the report.

Dominic left the meeting.

**2. Strategic business  
Trustee Elections**

- There will be a short 'heads-up' in the end-of-term Weekly High (web-site notice) that nominations for BoT parent reps will open in early May and that nomination forms (paper-based) are available from the School office.
- Further, Trish will send out an email reminder to parents pointing them to this notice.

- In the first week of next term (i.e. early May), Trish will send out (email) a special stand-alone notice reminding parents that nominations are open and that forms (paper) are available from the School office.

## **Policy**

### **Donation policy.**

- Reword **Purpose** to read:  
To provide extra resources towards the cost of providing additional services for students and whānau.
- Delete the following from **Guidelines**:  
Caregivers are informed from time to time how school donations are spent.

MOVED:      *That the Finance and Property Policies are  
adopted with the changes noted.*  
CARRIED

### **3. Minutes of the Board of Trustees Meeting**

Correct typographical error in the payment of Carey Clements to read \$250 per week.

MOVED:      *that the Minutes of the meeting held on 21 March 2016  
be accepted with correction.*  
CARRIED

### **4. In-committee**

*At 7.53pm the meeting moved into committee to protect the identity of an individual or individuals.*

*The meeting resumed at 7.54pm*

### **5. Finance Report**

- No accounts due to the timing of the meeting
- Basis (programme) for accounts do not have the new format for audit-ready accounts prepared for the upcoming audit round.

MOVED:      *That February 2016 accounts be received.*  
CARRIED

### **6. Correspondence**

MOVED:      *That the correspondence be received.*  
CARRIED

#### **Matters arising**

No response required for the correspondence noted.  
Deanne requested a copy of the NZSTA "The Pathway to Community of Learning"

### **7. Chairs Report**

Official Information Act request received by the Chair from neighbour regarding trees was inadvertently not sent. This has resulted in a complaint to the Ombudsmen's office.

The neighbour who requested the trees be removed has asked us to leave the final tree standing.

- Discussion around liability if it falls

## **8. Principal's Report**

Deanne asked for more detail around the community of schools idea. Due to it being in very early stages there is nothing more to report than what was in the distributed documentation.

*MOVE: That the Principal's report be received.  
CARRIED*

## **9. Property Report**

- Nothing more

## **10. Staff Report**

Passed on thanks from Linda Tarsa for her retirement gift. Linda left WHS after 28 years of service.

Two overseas trips leave this week (Classics & Nepal)

Tony Cairns sent through a late Gifted & Talented report which Charlene will distribute by email.

## **11. Te Whānau a Taraika**

Good turnout at hui

Parents are well engaged.

Study support group promoted

- Porirua
- Lower Hutt
- Awhina at WHS is successful but could be good for those students who live in the Hutt Valley/Porirua area.

Performing Arts group wanting to use the marae and encourage our students to be involved.

- Organiser is applying for community funding
- Maximum of 12 students
- Free use of the marae at first requested

## **12. Student Report**

Gender neutral bathrooms being mistreated. Still no hand soap in the student bathrooms. Discussion about the possibility of a check sheet outside for students to indicate issues in bathrooms.

## **13. AOB**

When will the additional name be added to the wall outside? This is in progress.

*Meeting Closed at 8.18pm*

## **Board Meetings 2015**

<b>Date</b>	<b>Reminders</b>
16 May 2016	
20 June 2016	
15 August 2016	
19 September 2016	
17 October 2016	
21 November 2016	
19 December 2016	