

WELLINGTON HIGH SCHOOL – BOARD MINUTES

Minutes of the meeting held on **Monday 22 May 2023 at 6.00pm**

Present: David Cooling (Chair), Dominic Killalea (Principal) Giovanni Tiso, Bella Das, Nikau Edmond-Smaill, Richard Ngatai, Wyatt Page, Jorah Ramlan-Pointon (online), Nicky Birch (online), Hannah Paton-Smith,

Apologies: Evžen Novak, Nick Tramoundanas

In attendance: Alison Jeffery (Board Secretary)

The meeting opened with the karakia

Minutes of last meeting

Wyatt *MOVED: that the minutes of the meeting on 1 May 2023 be approved.*

CARRIED
Giovanni

Matters arising from the minutes

- Krishna Foods. This is to be followed up and a meeting scheduled.
- Students who whakapapa Māori - Tikanga Māori representative survey. Initial discussions have taken place. Tikanga Māori representatives will be invited to speak to a future meeting to make themselves known and to ensure that what is being communicated is their message. Tikanga Māori reps will also be invited to SLT.

There were no other matters arising.

Reports

Principal's report

- Suspension of PPTA industrial action. Minister Tinetti met with PPTA / NZEI on Friday 19 May and subsequently there was the feeling that progress could be made, hence the decision to suspend industrial action for 7 school days.
- Kapa Haka to be addressed in-committee.
- The school's ERO report is due in 2024. ERO liaison will return to WHS later in the year.
- Physical restraint training in progress with teachers. Support staff training will follow at a later date including additional training with staff who are more likely to be in that situation.
- Attendance
 - COVID requires an absence of at least one week which makes attendance targets challenging.
 - National data is not yet available but WHS Year 9 and 10 students attend more regularly than counterparts around the country.
 - A concern exists around holidays during term time which can impact on achievement. The link between term time absences and achievement is a focus for analysis this year.
 - National collection of attendance data is relatively new: there is no possibility of comparing pre and post COVID attendance levels at this scale.
 - Deans will be asked to make a list of tips and external agencies that can support parents who are struggling to get students into regular attendance.

Hannah *MOVED: that the Board accept the Principal's report*

CARRIED
Wyatt



Finance report

- Overall it was reported that the school is currently in surplus. It was noted that there are many variables that can affect the financial picture as the year progresses and this situation may change.
- The confirmed staffing entitlement has now come through, based on a domestic student roll of 1488.

Wyatt *MOVED: that the Board accept the Finance report*

CARRIED
Hannah

Students' report

- Tikanga Māori representatives have been encouraged to speak to SLT. The racism that is being experienced by some students needs to be reported and understood.
- Ongoing issues with Metlink buses were reported. It was noted that the 726 service will be re-routed from the start of Term 3, meaning that SWIS students who often board it are less likely to do so as it will no longer go past their school. WHS is meeting with Metlink regarding the future of school services in the next few weeks.
- Pink Shirt day fundraising still to be totalled but is looking promising.

Hannah *MOVED: that the Board accept the students' report*

CARRIED
Giovanni

Strategic Business

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Functional business

Faculty Reporting 2022

- Feedback from the Board is nearly complete.
- It was noted that reports do not include 'what could the Board do to support us?' It was suggested that this is included in future years.

Self review 2022

- The report was discussed by the Board, focusing in particular on section 3.
- The Board noted their appreciation for the report.
- In particular students' NCEA results were recognised as positive considering the challenges that students have experienced over the past few years.
- The Year 12 Dean's report was recognised as exceptional.

Wyatt *MOVED: that the Board accept the self-review and that the staff involved in its compilation are thanked.*

CARRIED
Nicky

Health & Safety subcommittee

Action: David to draw up draft terms of reference for a group to manage EOTC approval

Record of EOTC approval

Hannah *MOVED: that the record of EOTC approval be received by the Board.*

CARRIED
Wyatt

Policy review Term 2 - EOTC

- This will be discussed in the 19 June meeting.



Correspondence received by the Chair and actions taken:

Date	From	Concerning	Action
Magazines, Newsletters, Promotional			
15.05.2023	Ministry of Education	Education Gazette Vol 102, no 6	

Letters and Addressed Mail			
1	02.05.2023	NZSTA	Board matters - Term 2
2	03.05.2023	NZSTA	Student networking event
3	03.05.2023	NZSTA	President and Board elections 2023
4	05.05.2023	NZSTA	Guidance for PPTA and NZEI Teacher Strike Action
5	17.05.2023	NZSTA	Community Education Collective Agreement Settlement

Conflict of interest:

David declared a conflict of interest regarding nomination for the NZSTA Board.

Hannah *MOVED*: that Wyatt be authorised to sign the NZSTA nomination form enabling David to stand for the NZSTA Board.

CARRIED
Richard

AOB

The Board thanked Alison for preparation of materials including linking materials for meetings.

The meeting moved to in-committee meeting at 7.34pm.

The meeting closed at 8.12pm

