

**Minutes of Wellington High School Board of Trustees Meeting
Held 13 February 2017 at 6.10pm**

Present: Deanne Daysh (Chairperson), Nigel Hanton (Principal), Devin Pike, Crane Amaru, Charlene Aramoana, Kasey McDonnell, Chris Roberts, Annette Atkins, Josh Stewart

Apologies: Nil

In attendance: Trish Tuthill (Board Secretary)

1. Strategic business

Principal Appointment – Final Details

Each Board member will “own” the question they are to ask during the formal interview. Interview will be held in staffroom.
Review attributes list.

2. Functional business

- Minutes of last meeting

Remove first bullet point under “Discussion about presentation:”

MOVED: THAT the minutes of the meeting held on 21 November 2016 be accepted with noted changes

*McDonnell/Roberts
CARRIED*

- Correspondence

MOVED: THAT the correspondence be received.

CARRIED

Matters Arising from Correspondence

- Two letters were received from staff members Melanie McGrath and Thomas Lazarides, regarding a long term leave of absence for the duration of 2018. Discussion around precedent and policy. Nigel is very happy to support this application. Leave was approved.
- NZSTA conference discussion. Josh has indicated that he would like to attend. Other Board members will decide in the next couple of weeks.

3. In-committee

At 6.22pm the meeting moved into committee to protect the identity of an individual or individuals.

The meeting resumed at 6.45pm

4. Finance Report

The last year surplus was higher than expected at around \$500k as lottery funding had to be included as income. But with the income used for the hall upgrade the total depreciation allowance will be higher in future years; essentially matching that one-off income as an expense provision over time. That makes it a little more challenging to achieve annual surpluses. The adjusted budget for the current year is a surplus of around \$25k.

Quotes are being obtained for a Fire alarm upgrade and the security camera upgrade is currently at tender.

MOVED That the Capital Expenditure budget of \$186,949 is approved.

CARRIED

5. Principal's Report

Nigel spoke to his report:

- Community Education Centre Director appointment is progressing. Should have an announcement on 22 February 2017
- Due to roll growth we have had to create a new option class called Digital Citizenship. We have advertised to fill this position combined with English.
- Powhiri for Year 9 was very well attended by parents. Approximately 300 adults in attendance
- Year 9 whānau night was a huge success
- Building update and discussion around the earthquake percentages (hand out). This is a desktop evaluation and can be challenged particularly the newest buildings rating. Upcoming walk through with Ministry representatives and a parent who is querying earthquake safety in schools. A report will be generated from that walk through if Nigel feels it is necessary.

6. Staff Report

Jania & Caitlin are interested in setting up a PTA. Could parents join Te Whānau a Taraika instead? What are they envisaging the PTA's role as?

Dragon boating is just starting up. William Pinckney, new PE teacher, has stepped up as sweep for the student team.

7. Te Whānau a Taraika

First hui is on 27 February 2017. Will set a calendar for the year.

Paul Ransfield will be involved in the whānau presentation (technology).

There is also a working bee pending.

8. Student's Report

Lots of Principal appointment questions

Building work has caused lots of confusion for new students

Bus overcrowding and failure to provide sufficient buses for our expanded roll.

Meeting closed 8.53pm