

WELLINGTON HIGH SCHOOL – BOARD MINUTES

Minutes of a meeting held on **Monday 14 November at 6.00pm in the staff room**

Present: David Cooling (Chair), Dominic Killalea (Principal) Evžen Novak (online), Wyatt Page, Hannah Paton-Smith, Giovanni Tiso, Jorah Ramlan-Pointon, Richard Ngatai, Bella Das, Nīkau Edmond-Smaill

Apologies: Nick Tramoundanas, Nicky Birch

Visitors: Prue Isaacs (International Director)

In attendance: Alison Jeffery (Board secretary)

Karakia

Reports

- The Board received the International Director's report, introducing the work and remit of the department.
- The Board asked questions focusing on cultural integration, connections with buddies to assist in transition to Aotearoa New Zealand and the equity of provision in Te Ao Māori.
- The International Director was thanked for her report.

Introduction

Wyatt *MOVED*: that leave be approved for Nick for the meeting.

CARRIED
Evžen

Conflict of interest declaration

David noted a potential conflict of interest regarding NZSTA (correspondence)

Admin

Minutes of the last meeting

Giovanni *MOVED*: that the minutes of the meeting on 17 October be approved.

CARRIED
Hannah

Matters arising from the minutes

- Strategic Plan
- Strategic plan is still in draft form, with the latest draft (including mana orite) circulated to the Board.
- SLT will produce the school's annual plan before term ends in December
- Query regarding the image selected has been referred back to Gabrielle Wall
- Two versions of the plan exist:
 - One to work in conjunction with and ensure accountability of annual plan
 - One without the elaborations
- Richard and Giovanni to provide wording related to Te Reo / Te Ao Māori related to Te Tiriti and equity respectively by Friday 14 November.
- Totara graphic to be provided by Evžen.

Hannah *MOVED*: that the Board accept the draft strategic plan in principle.

CARRIED
Wyatt

Reports

Principal's report including property



Evžen MOVED: that Excellence in Learning is replaced with Wellington High School in the school's crest .

CARRIED
Bella

Action: Richard to discuss with Te Whānau a Taraika

Action: Translation of karakia to be circulated to the Board

Action: Follow up on GoNoGo issues with no resolution

Action: The option for an exit at the far end of the field be pursued to ensure safe passage in the event of the Rātā block exits being impassable.

Action: Signage regarding field access to be removed from along Taranaki St.

Action: Kāhui Āko / Te Atiawa follow up from last meeting

The Board agreed that complaints and concerns are escalated as required. There is no need for these to be monitored separately.

Hannah MOVED: that the Principal's report be accepted by the Board

CARRIED
Wyatt

Finance report

- The current year's finances remain positive.
- The draft 2023 budget will be brought to the next Finance meeting and to the Board in February 2023.

Hannah MOVED: that the Finance report be accepted by the Board

CARRIED
Jorah

- The Board requested clarification regarding the Board Special Projects budget. For 2022 this investment was in the strategic planning with the focus for 2023 to be determined. This could include a new school motto, and professional learning opportunities for the Board.

Giovanni MOVED: that the draft budget be accepted by the Board

CARRIED
Jorah

Student report

Hannah MOVED: that the student report be accepted by the Board

CARRIED
Evžen

Te Whānau a Taraika

- Richard spoke for Te Whānau a Taraika.
- Questions raised included how Te Whānau could support Māori student achievement and whether funds could be used to invite Māori leaders into school for student benefit. The need for conversations with Māori akonga regarding whether this would be beneficial or relevant to them. This area requires follow up in future meetings.
- Māori student representation on Student Council was discussed with the importance of peer role models and the creation of a space that would encourage students to participate. Mentoring could be a factor in supporting this.

Hannah MOVED: that the Te Whānau a Taraika report be accepted by the Board

CARRIED
Wyatt

Functional business

Policy review

- Digital and Cybersecurity - no changes to the policy were identified.

Action: A one page document summarising this area for students to be drafted

- Health, Safety and Welfare - no changes requested.
- The Board noted that legislative changes are reported through the Ministry and cascaded that way.
- Alcohol and drugs - feedback on this policy will be submitted to SchoolDocs.
- Feedback focused on the lack of a mention of the Misuse of Drugs Act, clearer definition of terminology (e.g. 'impairment' versus 'mind-altering) and the lack of reference to visitors to the school. The recommendations included adding reference to consequences e.g. for drug-related impairment and possession of harmful substances.

Action: Alison to provide feedback to SchoolDocs

- The Board recommended that SLT look at policies when they are assigned to the Board to answer questions on the practical implementation of the policy at school. SLT input is required early on in the policy review process.

Action: Dominic / SLT to provide context for policy implementation prior to review in 2023.

Draft calendar for 2023

Hannah MOVED: that the calendar for 2023 be accepted by the Board

CARRIED
Wyatt

The Board discussed meeting online versus meeting in person.

Wyatt MOVED: that the Board meets in person wherever possible.

SECONDED
Richard

The Board voted 8 in favour, 1 against meeting in person wherever possible. The motion was carried.

David MOVED: that the Finance committee meetings move to a different date from the Board meeting and that Finance committee meetings take place online.

SECONDED
Jorah

The motion was carried unanimously.

Draft plan for 2023

Hannah MOVED: that the Board's draft plan for 2023 be accepted.

CARRIED
Giovanni

Board social

Evžen MOVED: that the Board acknowledges staff service in 2022 through a contribution of \$2000 towards the staff Christmas function.

CARRIED
Giovanni

Two members of the Board abstained from responding to this motion.

February 2023

The Board will host a staff morning tea in Term 1, 2023.

Correspondence received by the Chair and actions taken:

Date	From	Concerning	Action
Magazines, Newsletters, Promotional			
17 October 2022	Ministry of Education	Education Gazette Vol 101, issue 13	
7 November 2022	Ministry of Education	Education Gazette Vol 101, issue 14	

Letters and Addressed Mail			
2 November 2022	NZSTA	Join the NZSTA	
4 November 2022	PPTA	Paid Union Meeting Notification	
4 November 2022	NZSTA	Joining the Regional Executive	

Hannah MOVED: that Wyatt be delegated to sign a nomination supporting David in joining the Regional Executive

CARRIED
Giovanni

The meeting moved to in-committee at 21.05

The meeting closed at 22.07

