

# WELLINGTON HIGH SCHOOL – BOARD MINUTES

Minutes of a meeting held on **Monday 13 March 2023 at 6.00pm**

**Present:** David Cooling (Chair), Dominic Killalea (Principal) Giovanni Tiso, Hannah Paton-Smith, Nikau Edmond-Smaill, Richard Ngatai, Bella Das, Wyatt Page, Jorah Ramlan-Pointon, Evžen Novak, Nick Tramoundanas

**Apologies:** Nicky Birch

**Visitors:** William Whewell (MoE), Kathryn Yorke (MoE), Alex Hamlyn (MoE), Stuart MacKay (WSP Opus)

**In attendance:** Alison Jeffery (Board Secretary)

The meeting opened with the karakia.

*Hannah MOVED: that the visitors be approved speaking rights for the meeting.*

CARRIED  
Wyatt

## **Master planning**

- The visitors spoke to the master planning process and the history of the project over the past 2.5 years emphasising that the plan has been prepared to support flexibility in development over time.
- Vertical circulation and cohesion across the campus are central to the proposed four stage development model.
- The visitors took questions from the Board.
- The Board will receive a copy of the architectural report and additional information and are asked to respond to the request to endorse the master plan preferably before 27 March 2023.

## **Minutes of last meeting**

*Hannah MOVED: that the minutes of the meeting on 13 February 2023 be approved*

CARRIED  
Giovanni

## **Matters arising from the minutes**

The Board received updated information with regards to the Japan Trip.

*Nick MOVED: that the Board provided approval under the EOTC policy for the updated trip to Japan.*

CARRIED  
Wyatt

- The Finance committee had received the November finance report. The December report forms part of the annual audit.
- The Board received information regarding the Term 1 policy review which will be followed up in writing
- Board members absent for the February meeting were requested to complete the code of conduct declaration
- The digital and cybersecurity document has been passed to the SLT member holding that portfolio
- The GoNoGo data submitted with the Principal's report contains updates regarding ongoing issues

Actions relating to previous meetings remain open as follows:

13 February minutes:

- 5YA figures amendment
- Advice re: Māori representation on Student Council



14 November minutes:

- Consultation regarding change of crest from Excellence in Learning to Wellington High School with Te Whānau a Taraika
- Connection between Kāhui Āko and Te Atiawa

## **Reports**

### Principal's report

- It was noted that Dominic is part of a professional learning group facilitated by PPTA focusing on the professional growth cycle. This will meet on a regular basis throughout the year. Their area of focus will be determined when the group meets.

Wyatt *MOVED: that the Board accept the Principal's report*

CARRIED  
Nick

### Finance report

Hannah *MOVED: that the Board accept the January Finance report*

CARRIED  
Wyatt

Hannah *MOVED: that the audit reports be approved by the Board*

CARRIED  
Giovanni

### Students' report

- The first Student Council meeting takes place on 14 March.
- The WERO leaders have set up a food drive to support the Downtown City Mission
- It is hoped that a talent show and junior dance can be facilitated.
- The Student Council have met with Matua Whakamarurangi regarding Māori representation on the Council.
- A group of students will be working with the Principal and Business Manager to interview the four short-listed canteen providers with their questions focusing on environmental impact, food quality and pricing.
- **ACTION:** WERO leaders NCEA presentation to be shared with the Board.
- The NCEA information session did not get the turnout anticipated. It was suggested that it be re-run later in the year.
- Possible sources of funding for a skateboard ramp and equipment for G1 and G2 were discussed. The Student Council will consult and take a proposal to SLT.

Evžen *MOVED that the Board accept the students' report.*

CARRIED  
Nick

## **Strategic Business**

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## **Functional business**

### Authority of the Principal to close the school

- This draft proposal, received from SPANZ, was mooted in response to Cyclone Gabrielle where some Hawkes Bay schools were unable to close because they were unable to secure Board approval. It is hoped that this would never be needed.
- The Board queried whether this would be permitted under the Education Act 2020.
- It was noted that consultation with the Board Chair would happen if at all possible. This was suggested as an amendment to the delegation of authority.
- Any review following an emergency closure would be between SLT and the Board.

Nick *MOVED: that subject to amendment, the Principal be delegated the authority to close the school in an emergency.*

CARRIED

EOTC

This item was moved to the in-committee agenda.

Policy review Term 1

- **ACTION:** Alison will send proposed amendments to the enrolment policy for Board approval prior to submission to SchoolDocs.
- It was noted that the deadline for amendments is 6 April.

Correspondence received by the Chair and actions taken:

Date	From	Concerning	Action
<b>Magazines, Newsletters, Promotional</b>			
27.2.2023	Ministry of Education	<a href="#">Education Gazette Vol 102, no 2</a>	
13.3.2023	Ministry of Education	<a href="#">Education Gazette Vol 102, no 3</a>	

<b>Letters and Addressed Mail</b>			
30.1.2023	NZSTA	<a href="#">Industrial Action by Secondary Teachers Term 1 2023</a>	
<p><b>Resolution:</b> That Wellington High School   Te Kura Tuarua o Taraika ki Pukeahu be closed for instruction with supervision on Thursday, 16 March due to strike action advised by PPTA Te Wehengarua</p> <p>Record that resolution was passed by email</p>			
27.1.2023	Catherine Hanham	<a href="#">Use of preferred pronouns in the classroom</a>	

- In relation to the email from Catherine Hanham, the Board noted that no further action is required.

*Giovanni MOVED: that the correspondence be accepted and that the Board endorse the Principal's position.*

CARRIED  
Richard

**The meeting moved to in committee at 8.03pm**

**The meeting closed at 8.46pm.**

