

WELLINGTON HIGH SCHOOL – BOARD MINUTES

Notice of a meeting held on **Monday 13 November 2023 at 6pm**

Link for online attendees: <https://meet.google.com/qfd-euac-zxb>

Present: Wyatt Page (Chair), Evžen Novak, Nick Tramoundanas,
David Cooling, Jorah Ramlan-Pointon, Giovanni Tiso, Nina Martin-Edgar,
Maaike Day, Nicky Birch, Tahaawai James-Kanara, Edward Meredith

Apologies: Dominic Killalea, Richard Ngatai

Visitors: Neavin Broughton, Shaun Tavernor

The meeting opened with the karakia

- Neavin Broughton was welcomed as a visitor to speak to the master-planning process and the cultural narrative around it
- Edward Meredith was welcomed to the Board as new staff representative.

Nina MOVED: That Tahaawai James-Kanara be co-opted to the Board as representatives for ākongā Māori

CARRIED
Maaike

- Tahaawai was welcomed to the Board.

Nina MOVED: that the visitors to the meeting be granted speaking rights.

CARRIED
Tahaawai

Cultural narrative and master-planning

Neavin Broughton spoke to his work with the Ministry of Education, WSP and groups including the Tenths Trust, and the cultural narrative and process in the master-planning for the school's rebuild.

Central concepts are:

- Rauru / Takarangi representing duality, balance, opportunity, innovation and harmony with Taraika at the heart of the campus. Everything flows from or returns to Taraika.
- Aritunga - the barrier to the southern winds presented by the buildings
- Pukeahu and its history in cultivation and provision of kai
- Kōrero regarding the connection from street level through the vertical levels of the buildings - Tane ascending to the stars to return with kete of knowledge.

Manifestation of the narratives in a design context e.g. tahuu, manawa / heartline to give a continuous look, feel or thread throughout. Naming of buildings may also connect to the narratives.

The principles of Takarangi can be reflected in the design and the question 'How does this represent....e.g. innovation?' is an important one to keep asking. Nature and balance are also key when considering the sustainability of the design.

Nick joined the meeting at 6.29pm

Neavin was thanked for his contribution to the Board's understanding of the cultural narrative in the master-planning process.



Neavin left the meeting at 6.35pm.

Minutes of last meeting

Giovanni MOVED: that the minutes of the meeting on 16 October be received as a true and accurate record of the meeting.

CARRIED
Maaike

Matters arising from the minutes

- The answers to the questions arising from the meeting on 16 October were discussed.

Nina MOVED: the 10 Year Property Plan be approved by the Board

CARRIED
Maaike

Turf

- The current schedule for usage of the turf was shared with the Board, along with a projection of what would be possible if lighting was installed.
- In principle the Board would be agreeable to changing rooms and bike racks for students being installed by the Council, if this is offered. The Board acknowledged that detailed costings would be needed before this could be finalised.

ACTION: Update re: changing rooms etc for December meeting from KPS

Reports

Principal's report

Wyatt MOVED: that the Board fund \$2500 towards staff functions at the end of term.

CARRIED
Evžen

Nicky joined the meeting at 6.55pm

- The relocatable classrooms both face potential delays. The double-block requires foundation works to be laid and the single-block is still to be constructed.
- Walk sculptures will be stored
- Building consent is required. New WRC regulations came into play week commencing 6 November so alternate plans have not been possible / needed until now.
- With regards to the master planning, questions were raised around circulation space, sustainability and the horticulture garden.

Nina MOVED: that the Principal's report be received by the Board

CARRIED
Tahaawai

Te Whānau a Taraika report

Nicky spoke to Te Whānau report - acknowledging importance of Māori representation on the Board and extending a formal welcome to Edward and Tahaawai.

The outstanding Whakanuia celebration evening and kai were acknowledged as was the inclusion of a Te Whānau a Taraika report in the school magazine.

In 2024 Te Whānau a Taraika representatives will attend pōwhiri in January and will run a wānanaga for new WHS whānau. Te Whānau will also be involved with the June Open Evening.

Giovanni MOVED: that the Te Whānau a Taraika report be received by the Board.



CARRIED
Evžen

Students' report

- Tahaawai spoke to the new karakia, proposing it as a karakia to be used by the Board at the start of each meeting. The current karakia will be used to end the meetings.

Nina MOVED: that the new karakia be adopted by the Board

CARRIED
Tahaawai

- The student representatives will discuss lighting in the library directly with the library team.
- The student representatives will speak to Rebecca Rāpira-Davies regarding prizegiving.
- It was recognised that there is still clarity to be developed regarding the inclusion of Whakanuia prizewinners at end of year assemblies.

Giovanni MOVED: the Students' report be received by the Board.

CARRIED
Evžen

Finance report

ACTION: Clarification of the likelihood that TEC funding will have to be refunded.

Nina MOVED: that the Finance report be received by the Board

CARRIED
Maaike

Strategic Business

Functional business

Governance

Policy Review

- Curriculum and student achievement policy will be reviewed by Edward and David
- Health Education will be reviewed by Giovanni and Maaike

ACTION: Comments from SLT to support the review will be circulated within the week

Kāhui Āko Stewardship Group

- The opportunity for a parent representative to join the Kāhui Āko stewardship group exists. This will be discussed in the December meeting.

International Department - NZQA Self-Review

Giovanni MOVED: that the International Code be accepted by the Board

CARRIED
Edward

Staff Travel Scholarship

8.00pm. Wyatt requested a 30 minute extension to the meeting

CARRIED
Evžen



Edward MOVED: that the travel scholarship reports be received by the Board, and the staff be thanked for their reporting.

CARRIED
David

- The Board discussed costs for the scholarship and agreed to keep as currently defined for 2024 with a view to revision in 2025.

Evžen MOVED: that the travel scholarship proposal be accepted by the Board.

CARRIED
Edward

Provisional calendar for 2024 Board meetings

- The calendar for Board meetings in 2024 was accepted by the Board.

EOTC

Summary of EOTC approved since the 16 October meeting

Maaiké MOVED: that the summary of EOTC approved since the 16 October meeting be accepted by the Board.

CARRIED
David

Correspondence received by the Chair and actions taken:

Date	From	Concerning	Action
Magazines, Newsletters, Promotional			
1.11.2023	Ministry of Education	Education Gazette, vol 102, no 14	

Letters and Addressed Mail			
01	17.10.2023	SchoolDocs	Policy clarification
02	6.11.2023	NZSTA	Welcome on Board - slides from NZSTA workshop held on 4 November
03	7.11.2023	SchoolDocs	SchoolDocs Advisory: Term 4 upcoming changes

Giovanni MOVED: that the correspondence be accepted by the Board.

CARRIED
Edward

Moved to in-committee 8.18pm

AOB

In committee meeting

For future agendas: (see also the [Board's annual plan](#))

December 2023	International Department update from Prue Isaacs
December 2023	Community Education Centre update from Nigel Sutton
December 2023	Architects
February / March 2024	Re-visit staggered election proposal

