



WELLINGTON HIGH SCHOOL – BOARD AGENDA

Minutes of a meeting held online on **Monday 13 May 2024 at 6pm**

- Present:** David Cooling, Dominic Killalea (Principal), Nicky Birch, Giovanni Tiso, Evžen Novak (late arrival), Richard Ngatai, Jorah Ramlan-Pointon, Nina Martin-Edgar
- Apologies:** Wyatt Page, Maaike Day, Tahaawai James-Kanara, Nick Tramoundanas (late arrival)
- Visitors:** Murray Chisholm (JYPT trip proposal), Aditya Malhotra (parent)
- In attendance:** Alison Jeffery (Board Secretary)

The meeting opened with the karakia.

In Wyatt's absence the position of chair was opened up to members of the Board. David chaired the meeting.

Giovanni MOVED: that Murray Chisholm be granted speaking rights.

CARRIED
Nina

JYPT trip proposal

- Murray spoke to the Brisbane Junior Young Physicists' Tournament proposal. The competition is in September 2024.
- QMC are interested in collaborating and approval in principle has been granted by the QMC Board for them to proceed.
- The proposal includes sharing travel arrangements and accommodation and invoicing costs to each school separately. The budget presented is taken as realistic against current costs but does not document how the cost would be reduced if a larger group was formed with QMC.
- The next steps, if approved in principle, would be a meeting with parents to gauge support.
- Clarification was sought regarding whether an MOU exists between WHS and QMC, or WHS and Onslow (with whom several EOTC events have been shared). It was confirmed that no MOUs are in place.
- Clarification was sought regarding the proposals presented to the QMC and WHS Boards. Murray confirmed that the same documentation was not used. QMC had done their own trip costing based on numbers if the groups do not collaborate.
- Questions raised:
 - Numbers (5 students plus two teachers) with scope for parents to attend if they are self-financing.
 - Managing risk: travelling and staying with another school.

Jorah joined the meeting at 6.15pm

Dominic joined the meeting at 6.20pm

- It was suggested that the purpose of the trip, to take part in international competition is highlighted. It is an exceptional opportunity
- If there are equity issues these should be flagged to the Board as cost could be a possible barrier to participation.

Richard MOVED: that the JYPT trip proposal be approved in principle.

CARRIED
Nicky

Murray was thanked for his contribution and left the meeting at 6.24pm.

Minutes of last meeting

- Meeting attendance for the 8 April meeting was amended

Nina MOVED: that the minutes of the meeting on 8 April be received as a true and accurate record of the meeting.

CARRIED
Richard

- Matters arising from the minutes

- Draft financial accounts to be circulated to the Board
- Staff representative - No nominations were received. The call for nominations will be put out again on 14 May.
- Self-review feedback - Dominic to follow up with Giovanni

Reports

Principal's report

- Dominic highlighted that the main issues are property-related. The new classroom arrives on Saturday 18 May. It will be usable by Term 3, possibly beforehand.
- The bike sheds have been delivered and are being well used.
- Attendance - shows steady improvement.
- Dominic took questions on his report. The new government's attendance focus does not change or add to the data that the government requires. The change in this area is that weekly reporting will move to daily reporting, something that is managed automatically through Kamar.
- The context surrounding attendance needs to be recognised but this is not something that the data can convey.
- Correlation between attendance and achievement is weaker post-COVID. Students know they can still achieve if they are online and work well e.g. with Google Classroom content.
- If attendance falls below 75% (the equivalent of missing just over a day each week), there is little chance of obtaining NCEA although there are exceptions to this.
- Truancy referral and alternative education are options for the school to pursue if needed.
- Cellphone ban. The policy will be reviewed at the end of the term and updated if SLT do not think it is resulting in the desired results. SLT and the Deans are managing students who are not compliant with the current policy.
- Professional Growth Cycle - conference proposals were discussed by the Board. Dominic's professional learning group remains the same as in 2023 and the group continues to be well supported by Colleen Douglas. No other outside help is needed at this stage. The overseas conferences offer a broader focus than those available in NZ and provide relevant opportunities with international perspectives and wider networking opportunities.

Jorah MOVED: that the Board approve Dominic's PLD proposal for 2024.

CARRIED
Nicky

Richard MOVED: that the Principal's report be received by the Board.

CARRIED
Jorah

Te Whānau a Taraika report

Evžen joined the meeting at 6.50pm

- Nicky gave a verbal report.
- The kura will provide a tailored track for Open Evening for whānau and rangatahi Māori. This will include kōrero with kaiako for Toi Māori, Māori Performing Arts, Kapa Haka, Waka Ama and the opportunity to connect with current rangatahi Māori. Nicky acknowledged the work of Megan Southwell and Whakamarurangi Chadwick in supporting the development in this important area.
- Whakamarurangi Chadwick has met with Neavin Broughton (mana whenua) and is forming a working group to look at Neavin's proposal from a WHS lens.
- The next whānau hui will take place on 20 May.

Giovanni MOVED: that the Te Whānau a Taraika report be received by the Board.

CARRIED
Nina

Students' report

- Nina gave a verbal report.
- This week Pink Shirt Week has been organised by WERO leaders with events each day including a Bake Sale, games in the gym, movie showing and Pink Shirt Day itself on Thursday.

Richard MOVED: that the students' report be received by the Board.

CARRIED
Giovanni

Aditiya Malhotra left the meeting at 6.53pm.

Finance reporting

- Year to date figures provided a comparison e.g. for seasonal patterns for CEC and a comparison to the same time in 2023.

- It was noted that the audit is still ongoing. Queries were received on 10 May and are being responded to. Dominic is confident that the 31 May deadline will be met.

Nicky MOVED: that the Finance report be received by the Board.

CARRIED
Nina

Strategic Business

Faculty Reports

- Board allocations for reviewing faculty reports were determined.
- The Board will provide feedback by the end of Thursday 24 May and this will be passed to Heads of Faculty on Friday 25 May so that they have the opportunity to respond by Friday 7 June.

Functional business

Governance

Policy Review

- Policies will be reviewed as follows:
 - Appointment procedure - David, Jorah
 - Employer responsibility - Giovanni, Evžen
 - Safety checking - Richard, Wyatt
- Board members will provide feedback to the June meeting.

EOTC

Nicky MOVED: that the summary of EOTC approved since the 8 April meeting be received by the Board.

CARRIED
Giovanni

Correspondence received by the Chair and actions taken:

Date	From	Concerning	Action
Magazines, Newsletters, Promotional			
2 April 2024	Ministry of Education	Education Gazette, vol 103, no 4	
29 April 2024	Ministry of Education	Education Gazette, vol 103, no 5	

Letters and Addressed Mail			
01	09.04.2024	SchoolDocs	Term 1 Advisory
02	11.4.2024	Kāhui Ako	Capital City Kāhui Ako Pānui - Term 1 2024
03	28.4.2024	Jennifer Hayward	Nepal Trip thanks
04	29.4.2024	PPTA	PPTA Paid Union Meetings Reminder
05	30.4.2024	SchoolDocs	Term 2 Review and Board Assurances

Nicky MOVED: that the correspondence be received by the Board

CARRIED
Nina

There being no AOB the Board moved into in committee at 7.07pm.

The meeting moved out of in committee at 7.13pm.

Nick joined the meeting at 7.14pm.

The meeting closed with the karakia at 7.15pm.

For future agendas: (see also the Board's annual plan)

