

## Senior Exams – Friday 25 August to Thursday 31 August 2017

- Senior exams are an opportunity for you to check your progress towards the externally assessed standards that you will sit in end-of-year examinations. In addition they are extremely important for the derived grade process at the end of the year if you are unable to attend an exam or the whole exam period.
- Check the exam timetable thoroughly and highlight the exams that you are doing.
- Some subjects may be running a workshop. You are expected to attend these.
- If you are unable to attend an exam due to illness you must contact the school. If you miss an exam you may be required to attend a catch up exam at a later date. Without a medical certificate you will not be able to claim a derived grade from the exam if you sit it at a later date.
- Some scholarship subjects will have a practice exam. You will be advised of this through your scholarship classes. You will sit these exams in one of the sessions as indicated on the timetable.
- Please note that the timetable starts on a Friday and ends on a Thursday. Make sure that you do not confuse your days.
- If you have an exam clash ... you will need to see Ms Spencer as soon as possible during rōpū. Bring your exam timetable with you with all of your exams highlighted. Ms Spencer will give you an alternative time to sit one of the papers.

### Some simple exam tips:

- Check carefully and confirm whether the examination is a morning or afternoon exam. Morning exams start at 9:00 am. Afternoon exams begin at 1.20 pm.
- Aim to arrive with at least 20 minutes to spare so there is no panic when finding the exam room. Important information is read to you at the beginning of each session. If you arrive late you may miss these messages.
- Bring all necessary equipment, including approved calculators if they are required, in a **clear plastic bag**. You need a minimum of two blue or black pens.
- DO NOT BRING prohibited electronic devices such as MP3 players, iPods, non-approved calculators, electronic translators and dictionaries.
- You may have an emergency pack containing your cell phone (which must be turned OFF), money, medication etc. in a plastic bag which can be placed under your exam desk.