

**Minutes of Wellington High School Board of Trustees Meeting  
Held Monday 20 August at 6.00pm**

**Present:** Deanne Daysh (Chairperson), Dominic Killalea (Principal), Annette Atkins, Ariana Tikao, Charlene James-Meijer, Crane Amaru, Arie Faber & Belinda Rynhart, Chris Roberts & Kasey McDonnell.

**Apologies:** Maya Neupane

**In attendance:** Paula Willis (Board Secretary) Solomon Daniel.

**1. Welcome**

- Deanne welcomed Solomon to the meeting.

**2. Farewell to Crane**

- Deanne acknowledged Crane's valuable input and the support he has given to all Board members.
- Deanne presented Crane with token of appreciation from the Board.
- Dominic thanked Crane and endorsed what Deanne said. Dominic acknowledged Crane's work, above and beyond with Te Whānau.
- Crane acknowledged the school and the Board. Crane will still be a part of Te Whānau at Wellington High School.

**3. Strategic Business**

**Capital City Col**

- A few changes since last report to the Board.
- Leader of CoL applications closed last Monday 13 August and no one applied.
- Two Principals have advised that they would be keen to split the role in a joint application.
- Next meeting Thursday 23 August. Will discuss advertising to school leaders with the possibility of joint application.
- Get permission from Iona.
- Revise timeline, will now be different than in Principal's report.
- Dominic will report back next meeting. To be put on next agenda.

**School Docs**

- Submitted, waiting for school site/profile to be created.
- Update in next meeting. To be put on next agenda.

## Minutes of last meetings

MOVED: *THAT the minutes of the meeting held on 23 July 2018 be accepted.*

CARRIED

## Matters Arising from Minutes

- Discussed matters arising on agenda.

## Correspondence

MOVED: *THAT the correspondence be received.*

CARRIED

## No Matters Arising from Correspondence

### **4. Chair's Report**

Nothing to report

### **5. Principal's Report**

- Dominic talked to his report.

#### **Enrolments**

- Discussed year 9 enrolments, numbers around 175 and growing.
- Year 9 Ballot is complete. Accepted 4 siblings and 2 ex-student siblings.
- Discussed classrooms and maximum capacity.
- Why are students choosing High? Any Data? Popular answer in student interview is because of the Open Evening and the guides.
- Discussed gender diversity.
- The Board suggest informing the Ministry of student numbers and update in next meeting.

#### **Staffing**

- Discussed staffing and applications to the Board of leave with-out pay.

#### **Senior curriculum review**

- Holding a focus group at Future Focus Evening on Monday 3 September.
- Positive feedback on new changes.
- The board recommended Farming units as a possible course for Horticulture. Noted that Horticulture is a possibility for Level 1 next year.

#### **10YPP**

- Car park being re-surfaced in Term 3 holidays and Master Keying of school, date to be confirmed. Both being paid by the Ministry.
- 10YPP meeting next Thursday 23 August.

#### **Trades vs Employment skills**

- Not in Principal's report
- Looking at restructuring Employment Skills
- More Gateway placements
- Work experience placements

- Introducing more trades academies and transition studies
- Highlighting changes in the new Course Choice Booklet
- Noted that a Hawkes Bay School received top award for introducing students to trades, suggestion from the Board that staff from WHS could visit the school and find out more?
- Discussed the shift in Uni vs Trades
- Focus on educating families on Trades and success.

Deanne MOVED: *THAT the Principal's report be received.*

CARRIED

## **6. Staff report**

Nothing to report

## **7. Te Whanau a Taraika**

- Last Hui on 6 August was a small gathering of 2 families.
- Discussed signage and next steps. Dominic and Kasey to meet.
- The Board is committed to making sure there is a rep for Te Whānau a Taraika on the Board, a Parent rep and a Whanau rep for diversity.

## **8. Students Report**

- Student reps had meetings with Dominic.
- Prepping for new student reps for next year, will be speaking at assemblies to encourage nominations.
- Nominees will talk at assemblies in week 8 on 10 & 11 September.
- Voting day will be in week 9 on 19 September.

## **9. Property**

- Nothing to report – all in Principal's report.

## **10. Finance**

- Final bill for Crest cleaners is being paid, was being disputed.
- Installers of gym floor will visit to inspect the floor surface at the end of the month hopefully.
- Annual accounts not submitted, waiting on auditors.
- CEC profits up on last year. School has earned \$100,000.
- Hall hire profit down.
- Discussed graphs, tracking on last year.

Deanne MOVED: *THAT the Principal's report be received.*

CARRIED

## **11. AOB**

- Deanne to write up a message from the Board for the Friday Weekly-Wrap up news.
- Solomon invited back. Paula to email details of next meeting.
- Next meeting 17 September, apologies from Ariana for the next meeting.

Move to In-committee 7.30pm