

**Minutes of Wellington High School Board of Trustees Meeting**  
**Held 13 February 2017 at 6.10pm**

**Present:** Deanne Daysh (Chairperson), Nigel Hanton (Principal), Devin Pike, Crane Amaru, Charlene Aramoana, Kasey McDonnell, Chris Roberts, Annette Atkins, Josh Stewart

**Apologies:** Nil

**In attendance:** Trish Tuthill (Board Secretary)

## **1. Strategic business**

### Principal Appointment – Final Details

Each Board member will “own” the question they are to ask during the formal interview.  
Interview will be held in staffroom.  
Review attributes list.

## **2. Functional business**

- Minutes of last meeting

Remove first bullet point under “Discussion about presentation:”

MOVED: THAT the minutes of the meeting held on 21 November 2016 be accepted with noted changes

McDonnell/Roberts  
CARRIED

- Correspondence

MOVED: THAT the correspondence be received.

CARRIED

### Matters Arising from Correspondence

- Two letters were received from staff members Melanie McGrath and Thomas Lazarides, regarding a long term leave of absence for the duration of 2018. Discussion around precedent and policy. Nigel is very happy to support this application. Leave was approved.
- NZSTA conference discussion. Josh has indicated that he would like to attend. Other Board members will decide in the next couple of weeks.

## **3. In-committee**

At 6.22pm the meeting moved into committee to protect the identity of an individual or individuals.

The meeting resumed at 6.45pm

#### **4. Finance Report**

The last year surplus was higher than expected at around \$500k as lottery funding had to be included as income. But with the income used for the hall upgrade the total depreciation allowance will be higher in future years; essentially matching that one-off income as an expense provision over time. That makes it a little more challenging to achieve annual surpluses. The adjusted budget for the current year is a surplus of around \$25k.

Quotes are being obtained for a Fire alarm upgrade and the security camera upgrade is currently at tender.

MOVED      *That the Capital Expenditure budget of \$186,949 is approved.*

CARRIED

#### **5. Principal's Report**

Nigel spoke to his report:

- Community Education Centre Director appointment is progressing. Should have an announcement on 22 February 2017
- Due to roll growth we have had to create a new option class called Digital Citizenship. We have advertised to fill this position combined with English.
- Powhiri for Year 9 was very well attended by parents. Approximately 300 adults in attendance
- Year 9 whānau night was a huge success
- Building update and discussion around the earthquake percentages (hand out). This is a desktop evaluation and can be challenged particularly the newest buildings rating. Upcoming walk through with Ministry representatives and a parent who is querying earthquake safety in schools. A report will be generated from that walk through if Nigel feels it is necessary.

#### **6. Staff Report**

Jania & Caitlin are interested in setting up a PTA. Could parents join Te Whānau a Taraika instead? What are they envisaging the PTA's role as?

Dragon boating is just starting up. William Pinckney, new PE teacher, has stepped up as sweep for the student team.

#### **7. Te Whānau a Taraika**

First hui is on 27 February 2017. Will set a calendar for the year.

Paul Ransfield will be involved in the whānau presentation (technology).

There is also a working bee pending.

#### **8. Student's Report**

Lots of Principal appointment questions

Building work has caused lots of confusion for new students

Bus overcrowding and failure to provide sufficient buses for our expanded roll.